

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

A G E N D A

REGULAR MEETING – September 13, 2023

CLOSED SESSION – 3 P.M.

OPEN SESSION – 6 P.M.

BOARD OF EDUCATION

**KATE BISHOP • DELIA DOMINGUEZ CERVANTES •
CESAR T. FERNANDEZ • FRANCISCO TAMAYO • LUCY UGARTE**

**EDUARDO REYES, Ed.D.
SECRETARY/SUPERINTENDENT**



THIS MEETING IS BEING RECORDED

In accordance with the Brown Act, all public Board meeting recordings are available for review for 30 days following the meeting, after which they are recycled. Audio recordings are available on the District website at www.cvesd.org.

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IF YOU WISH TO ADDRESS THE BOARD OF EDUCATION

Persons wishing to address the Board of Education on any agenda item may attend in person and should complete a "Request to Be Heard" card and submit it to the Recording Secretary before the start of the meeting or call 619-679-9001 to the start of the meeting. Telephone line opens one hour prior to the start of the meeting. No action or discussion shall be undertaken on any item not appearing on the posted agenda, except the Board of Education or District staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code Section 54954.3. Speakers must limit remarks to three minutes (generally, statements of 390 words may be spoken out loud within three minutes) and speak in a respectful and professional manner. The Board shall limit the total time for public input on each topic to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation depending on the subject and the number of persons wishing to be heard. The meeting will also be livestreamed. For access to the livestream, please [click here](#) (English) and [click here](#) (Spanish) or on the links at the bottom of this page.

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AGENDA AND DISTRIBUTION OF WRITINGS TO MEMBERS OF THE PUBLIC

In compliance with Government Code Section 54957.5, nonexempt writings that are distributed to a majority or all of the Board of Education in advance of a meeting may be reviewed on our website by clicking on the following link:

http://cvesd.org/board_of_education/board_meetings.

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EQUAL OPPORTUNITY EMPLOYER

The Chula Vista Elementary School District prohibits discrimination, harassment, intimidation and bullying based on race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information; the perception of one or more of such characteristics, or association with a person or group with one or more of these actual or perceived characteristics in any program, practice or activity it conducts. The Chula Vista Elementary School District is committed to providing equal educational, contracting, and employment opportunity to all in strict compliance with all applicable State and Federal laws and regulations. Any individual who believes they have been a victim of unlawful discrimination in employment, contracting or in an education program or activity may file a formal complaint.

To watch the livestream of the Regular Board Meeting click on the link below or cut and paste it into your browser:

<https://youtube.com/live/cQdH3RqILcA>

To watch the livestream of the Regular Board Meeting in Spanish click on the link below or cut and paste it into your browser:

https://youtube.com/live/p-3Ly_aZAKQ

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

84 EAST "J" STREET • CHULA VISTA, CALIFORNIA 91910 • (619) 425-9600
EACH CHILD IS AN INDIVIDUAL OF GREAT WORTH

**AGENDA
BOARD OF EDUCATION**

Regular Meeting – September 13, 2023

Closed Session – 3 P.M.

Open Session – 6 P.M.

Dr. Lowell J. Billings Board Room, Education Service and Support Center
Streamed Online

ORDER OF BUSINESS**1. OPENING PROCEDURES***Opening Procedures*

A. Call to Order

B. Roll Call

Members Present:

Members Absent:

Others Present:

2. APPROVE AGENDA (Action)*Approve Agenda*

Motion: _____, *Second:* _____, *Vote:* _____

3. ORAL COMMUNICATIONS ON CLOSED SESSION ITEMS*Oral Communications
on Closed Session
Items*

The Oral Communications section provides the public with an opportunity to address the Board on closed session items only. Persons wishing to be heard may attend in person and should complete a "Request to Be Heard" card and submit it to the Recording Secretary before the start of the meeting or call 619-679-9001 prior to the start of the meeting. Telephone line opens one hour prior to the start of the meeting. Speakers are requested to limit their remarks to three minutes and speak in a respectful and professional manner. The Board shall limit the total time for public input on each topic to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public comments depending on the number of persons wishing to be heard. No Board action can be taken.

4. ADJOURN TO CLOSED SESSION*Closed Session*

Government Code Sections 3549.1(d) and 54957.6: Collective Bargaining/Employee Negotiations; Agency Negotiators: Fagen Friedman & Fulfroost, LLP and Adams Silva & McNally LLP; Employee Organizations: Chula Vista Classified Employees Organization (CVCEO); Chula Vista Educators (CVE); Nonrepresented Employees; Administrators Association of Chula Vista (AACV)

Government Code Section 54957: Public Employee Discipline/Dismissal/Release

Government Code Section 3549.1(d) and 54957.6: Settlement Agreements

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation in Office of Administrative Hearings, Case No. 2023040715

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation in Office of Administrative Hearings, Case No. 2023050023

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation in Office of Administrative Hearings, Case No. 2023050917

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation in Office of Administrative Hearings, Case No. 2023070337

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation in Office of Administrative Hearings, Case No. 2023080040

5. RECONVENE TO OPEN SESSION*Reconvene to Open Session*

A. Call to Order

B. Roll Call

Members Present:

Members Absent:

Others Present:

C. Pledge of Allegiance

6. APPROVE AGENDA (Action)*Approve Agenda*

*Motion:*_____, *Second:*_____, *Vote:*_____

7. SPECIAL RECOGNITION, AWARDS, AND HONORS*Special Recognition/
Awards, Honors*

- A. Recognition of 2023 Positive Behavior Intervention and Support Award Recipient

8. COMMUNICATIONS TO THE BOARD OF EDUCATION*Communications
to the Board*

- A. Chula Vista Classified Employees Organization
- B. Chula Vista Educators

9. ORAL COMMUNICATIONS*Oral
Communications*

The Oral Communications section provides the public with an opportunity to address the Board on non-agenda items. Persons wishing to be heard may attend in person and should complete a "Request to Be Heard" card and submit it to the Recording Secretary before the start of the meeting or call 619-679-9001 prior to the start of the meeting. Telephone line opens one hour prior to the start of the meeting. Speakers are requested to limit their remarks to three minutes and speak in a respectful and professional manner. The Board shall limit the total time for public input on each topic to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public comments depending on the number of persons wishing to be heard. No Board action can be taken.

10. ORAL PRESENTATIONS AND WRITTEN REPORTS*Oral Presentations/
Written Reports*

- A. District Safety/Health Update
- B. Report on Site Social Workers and Counselor Support Efforts

11. APPROVE CONSENT CALENDAR (Action)*Consent Calendar*

The following items listed under Consent Calendar are considered by the Board in one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

*Motion:*_____, *Second:*_____, *Vote:*_____

- A. Adopt Board of Education Meeting Minutes: Regular Meeting August 9, 2023
- B. Approve and/or Ratify Human Resources Items A Through K
- C. Adopt Resolution Acknowledging and Establishing the Second Monday of October as Indigenous Peoples' Day
- D. Approve Memorandum of Understanding with Chula Vista Educators Regarding Transitional Kindergarten and Individual Class Size

- E. Ratify Memorandum of Understanding with Sweetwater Union High School District on Behalf of Arroyo Vista, Chula Vista Learning Community, Discovery, Mae L. Feaster, and Mueller Charter Schools for Participation in Middle School Sports League for the 2023-24 School Year
- F. Adopt Resolution Proclaiming October 8-14, 2023, as *Week of the School Administrator* in the Chula Vista Elementary School District
- G. Ratify First Amendment to Memorandum of Understanding with Casey Family Programs for the Collaboration Project
- H. Ratify Subrecipient Agreement with South Bay Community Services Corporation for Community Assessment Team Services for the Period of July 1, 2023, Through June 30, 2024
- I. Adopt Resolution Endorsing the *2023 RED RIBBON CAMPAIGN*
- J. Ratify Nonpublic, Nonsectarian Individual Services Agreement with ACES for Student No. 308005 for the 2023-24 School Year
- K. Ratify Agreement with Scripps Health Services from August 1, 2023, Through June 30, 2024
- L. Ratify Agreement with Expatiate Communications for iTAAP Software for the 2023-24 School Year
- M. Adopt Resolution Establishing Appropriations Limits for Fiscal Years 2022-23 and 2023-24 Pursuant to Article XIII B (Gann Amendment) of the California State Constitution
- N. Approve Award of Request for Proposal No. 23/24-8 for Meal and Snack Services for the Extended Learning Opportunities Program to El Tapatio and One Kitchen Collaborative for the Period of September 14, 2023, Through June 30, 2024
- O. Approve Amendment to Agreement for Maintenance and Operation of Energy Generation and Resilience Systems with ENGIE Services, Inc., and Authorizing Related Actions
- P. Ratify Award of Bid 22/23-11, Bread Products, to Galasso's Bakery and Gold Star Foods for the Period of August 14, 2023, Through August 13, 2024
- Q. Ratify Award of Bid 22/23-10, Produce Products, to Gold Star Foods; Food 4 Thought, and Sunrise Products for the Period of August 14, 2023, Through August 13, 2024

- R. Adopt Resolution Authorizing Utilization of the Hemet Unified School District Bid No. PUR2023-01, Furniture Bid for the Period of September 14, 2023, Through March 15, 2024
- S. Adopt Resolution Authorizing Utilization of the San Bernardino County Superintendent of Schools Bid No. 23/24-0005 to Purchase Furniture: System and Stand-Alone from Office Solutions dba Bluespace Interior; Canam Ergonomics, Inc.; Culver-Newlin School & Office Solutions, Inc.; Hertz Furniture Systems, LLC; Lakeshore Learning Materials, LLC; McDowell & Craig Office Systems, Inc.; Nexus Office Environments, Inc.; Office & Ergonomic Solutions, Inc.; School Outfitters; School Specialty, LLC; Sierra School Equipment Company; Tangram Interiors; and Virco, Inc. for the 2023-2024 School Year
- T. Adopt Resolution Authorizing Utilization of Sourcewell Contract No. 091521-NAF for Automobiles, SUV's, Vans, and Light Trucks with Related Equipment and Accessories Through 72 Hour, LLC, dba National Auto Fleet Group for the Period of September 14, 2023, Through November 8, 2025
- U. Approve Consultants for As-Needed Division of the State Architect Inspection Services
- V. Approve Consultants for As-Needed Geotechnical, Materials Testing, and Special Inspection Services
- W. Approve Consultants for As-Needed Industrial Hygiene and Environmental Services
- X. Approve Consultants for As-Needed Architectural Services
- Y. Approve Consultants for As-Needed Construction Management Services
- Z. Approve Overnight Study Trip for Fourth Grade Students from Palomar Elementary School to the Star of India on April 12-13, 2024
- AA. Ratify Purchase Orders, Warrants, and Checks Written/Issued Through August 31, 2023
- BB. Approve and/or Ratify Inservice/Travel Requests

12. PUBLIC HEARINGS

The Public Hearings section provides the public with an opportunity to address the Board on specific items. Persons wishing to address the Board on any public hearing items must complete a "Request to Be Heard" card and submit it to the Recording Secretary start of the meeting or call 619-679-9001 prior to the start of the meeting. Telephone line

opens one hour prior to the start of the meeting. Speakers are requested to limit their remarks to three minutes and speak in a respectful and professional manner. The Board shall limit the total time for input on each public hearing item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public comments on each public hearing item depending on the topic and the number of persons wishing to be heard.

A. (1) Conduct Public Hearing Regarding Sufficiency of Instructional Materials and the *Williams* Class Action Settlement; and

(2) Adopt Resolution for the 2023-24 School Year Regarding Sufficiency of Instructional Materials and the *Williams* Class Action Settlement with the State of California

*Motion:*_____, *Second:*_____, *Vote:*_____

13. ADMINISTRATIVE ACTION ITEMS

*Administrative
Action Items*

A. Approve Submittal of 2022-23 Year-End Summary of Revenues, Expenditures, and Changes in Fund Balances

*Motion:*_____, *Second:*_____, *Vote:*_____

14. FIRST AND SECOND READINGS, BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS

*First and Second
Readings*

A. First Reading/Possible Revision: Administrative Regulation 4012.4, All Personnel, Occupational Health Services (Pre-Employment Physical Exams)

*Motion:*_____, *Second:*_____, *Vote:*_____

B. First and Second Reading/Possible Revision: Proposed Revisions to Board Policy and Administrative Regulation 5111.1, District Residency

*Motion:*_____, *Second:*_____, *Vote:*_____

15. GENERAL INFORMATION ITEMS/REPORTS

*Information Items/
Reports*

A. Report Calendar to Board of Education

16. BOARD COMMUNICATIONS

*Board
Communications*

17. SUPERINTENDENT'S COMMUNICATION

*Supt's
Communication*

18. ADJOURNMENT*Adjournment*

THE NEXT REGULAR MEETING OF THE BOARD OF EDUCATION OF THE CHULA VISTA ELEMENTARY SCHOOL DISTRICT IS SCHEDULED ON WEDNESDAY, OCTOBER 18, 2023, AT 4 P.M. CLOSED SESSION AND 6 P.M. OPEN SESSION

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services
and Support

ITEM TITLE:

Recognition of 2023 Positive Behavior Intervention and Support Award Recipient

_____ **Action**

_____ **X** _____ **Information**

BACKGROUND INFORMATION:

The District wishes to announce that thirty-eight sites received Positive Behavior Intervention and Support (PBIS) recognition from the California PBIS Coalition in 2023.

This is the first time we had schools receive Platinum recognition.

Platinum Recognition

Halecrest
Heritage
Lilian J Rice
Loma Verde

Gold Recognition

Joseph Casillas
Castle Park
Chula Vista Hills
Hazel Goes Cook
Harborside
Anne and William Hedenkamp
Juarez-Lincoln
J. Calvin Lauderbach
Thurgood Marshall
John J. Montgomery
Saburo Muraoka
Olympic View
Palomar
Fred H. Rohr

Silver Recognition

Clear View
Discovery Charter
Fahari L. Jeffers
Feaster Charter
Myrtle S. Finney
Liberty
Los Altos
Salt Creek
Sunnyside
Valle Lindo
Valley Vista
Veterans
Wolf Canyon

Bronze Recognition

Enrique S. Camarena
Karl H. Kellogg
Otay
Greg Rogers
Rosebank
Burton C. Tiffany
Vista Square

The requirements to receive recognition are a bit more challenging than in the past. The main data point is the score on the Tiered Fidelity Inventory which is a tool that measures the fidelity of implementation of the core features of PBIS across all three Tiers: Tier I (schoolwide), Tier II (targeted interventions and supports for some students), and Tier III (intensive interventions and supports).

ADDITIONAL DATA:

Additional information is available for review in the Office of the Executive Director of Curriculum and Instruction Services and Support.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

On behalf of the Board of Education, the President will acknowledge the four school sites that received a Platinum Recognition from the California PBIS Coalition with a Certificate of Recognition.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Human Resources
Services and Support

ITEM TITLE:

District Safety/Health Update

_____ **Action**

_____ **X** **Information**

BACKGROUND INFORMATION:

At the August 25, 2021 Board meeting, it was approved to form a District-level Safety Committee, with representation from certificated, classified, and non-represented employees, as well as parents, to advise on the creation and implementation of District safety and health measures, and to oversee site level committees.

Also, all school sites will create a site Safety Committee, with representation from certificated, classified, and non-represented employees, as well as parents, to address site specific safety concerns and help implement District safety measures.

ADDITIONAL DATA:

Tonight, District staff members will provide an update on the District Safety Committee. The District will also share details related to mental health and physical health programs.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

This is an information item.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Student Services

ITEM TITLE:

Report on Site Social Workers and Counselor Support Efforts

_____ **Action**

_____ **X Information**

BACKGROUND INFORMATION:

The District is committed to providing a safe, structured, and nurturing learning environment that supports the whole child. As such, the District has a team of Site Social Workers and Counselors who, together with Teachers, provide daily social-emotional learning in small group and individual counseling, and social skills support to students.

ADDITIONAL DATA:

The Multi-Tiered System of Supports (MTSS) Coordinator will report on the important work this dedicated team is doing.

Additional information is available in the office of the Assistant Superintendent of Student Services.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

This is an information item.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

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EACH CHILD IS AN INDIVIDUAL OF GREAT WORTH

MINUTES BOARD OF EDUCATION

Regular Meeting – August 9, 2023

Closed Session – 4 P.M.

Open Session – 6 P.M.

Dr. Lowell J. Billings Board Room, Education Service and Support Center
Streamed Online

ORDER OF BUSINESS

1. OPENING PROCEDURES

Opening Procedures

A. Call to Order

President Ugarte called the meeting to order at 4:04 P.M.

B. Roll Call

Members Present:

Ms. Lucy Ugarte, President

Mr. Francisco Tamayo, Vice President

Mr. Cesar T. Fernandez, Clerk

Ms. Kate Bishop, Member

Ms. Delia Dominguez Cervantes, Member

Members Absent:

None.

Others Present:

Dr. Eduardo Reyes, Superintendent

Mr. Oscar Esquivel, Deputy Superintendent

Ms. Sharon Casey, Asst. Supt. Student Services

Ms. Jessica Morales, Area Asst. Supt., Innovation and Instruction

Mr. Jason Romero, Asst. Supt. Human Resources

Ms. Rochelle Carroll, Executive Director of Curriculum and Instruction Services and Support
Ms. Giovanna Castro, Communications Officer
Ms. Araceli Guzman, Supt. and Board of Education Administrative Manager

2. APPROVE AGENDA (Action)

Approve Agenda

Motion: BISHOP, Second: FERNANDEZ,

Vote: Ayes: BISHOP, DOMINGUEZ CERVANTES, FERNANDEZ, TAMAYO UGARTE

Absent: NONE; Noes: NONE; Abstain: NONE

3. ORAL COMMUNICATIONS ON CLOSED SESSION ITEMS

Oral Communications on Closed Session Items

The Oral Communications section provides the public with an opportunity to address the Board on closed session items only. Persons wishing to be heard may attend in person and should complete a "Request to Be Heard" card and submit it to the Recording Secretary before the start of the meeting or call 619-679-9001 prior to the start of the meeting. Telephone line opens one hour prior to the start of the meeting. Speakers are requested to limit their remarks to three minutes and speak in a respectful and professional manner. The Board shall limit the total time for public input on each topic to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public comments depending on the number of persons wishing to be heard. No Board action can be taken. No speakers.

4. ADJOURN TO CLOSED SESSION

Closed Session

President Ugarte adjourned to closed session at 4:07 P.M. in accordance with the following:

Government Code Sections 3549.1(d) and 54957.6: Collective Bargaining/Employee Negotiations; Agency Negotiators: Fagen Friedman & Fulfrost, LLP and Adams Silva & McNally LLP; Employee Organizations: Chula Vista Classified Employees Organization (CVCEO); Chula Vista Educators (CVE); Nonrepresented Employees; Administrators Association of Chula Vista (AACV)

Government Code Section 54957: Public Employee Discipline/Dismissal/Release

Government Code Section 54956.9 (d)(1): Conference with Legal Counsel – Existing Litigation in Office of Administrative Hearings Case No. 21CV1314L BLM

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation in Office of Administrative Hearings, Case No. 2023040377

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation in Office of Administrative Hearings, Case No. 2023030910

Education Code Section 35146: Consider Waiver of Student Expulsion Hearing and Stipulated Suspended Expulsion Agreement Student No. 412427

Government Code Section 54957: Public Employee Appointment/
Employment:

Title:

- Area Assistant Superintendent

5. RECONVENE TO OPEN SESSION

*Reconvene to
Open Session*

President Ugarte reconvened to open session at 6:21 P.M. with all Board Members present.

Clerk Fernandez announced that in closed session the Board:

Government Code Sections 3549.1(d) and 54957.6: Collective Bargaining/Employee Negotiations; Agency Negotiators: Fagen Friedman & Fulfroost, LLP and Adams Silva & McNally LLP; Employee Organizations: Chula Vista Classified Employees Organization (CVCEO); Chula Vista Educators (CVE); Nonrepresented Employees; Administrators Association of Chula Vista (AACV)

Government Code Section 54957: Public Employee Discipline/
Dismissal/Release:

Approved nonreelection of Employee No. 2011123787.

Motion: FERNANDEZ, Second: TAMAYO

*Vote: Ayes: BISHOP, DOMINGUEZ CERVANTES, FERNANDEZ, TAMAYO,
UGARTE*

Absent: NONE; Noes: NONE; Abstain: NONE

Government Code Section 54956.9 (d)(1): Conference with Legal Counsel – Existing Litigation in Office of Administrative Hearings Case No. 21CV1314L BLM

This was a discussion item. No action was taken.

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation in Office of Administrative Hearings, Case No. 2023040377

Approved.

Motion: TAMAYO, Second: BISHOP

Vote: Ayes: BISHOP, DOMINGUEZ CERVANTES, FERNANDEZ, TAMAYO, UGARTE

Absent: NONE; Noes: NONE; Abstain: NONE

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation in Office of Administrative Hearings, Case No. 2023030910

Approved.

Motion: FERNANDEZ, Second: TAMAYO

Vote: Ayes: BISHOP, DOMINGUEZ CERVANTES, FERNANDEZ, TAMAYO, UGARTE

Absent: NONE; Noes: NONE; Abstain: NONE

Education Code Section 35146: Consider Waiver of Student Expulsion Hearing and Stipulated Suspended Expulsion Agreement Student No. 412427

Approved.

Motion: TAMAYO, Second: BISHOP

Vote: Ayes: BISHOP, DOMINGUEZ CERVANTES, FERNANDEZ, TAMAYO, UGARTE

Absent: NONE; Noes: NONE; Abstain: NONE

Government Code Section 54957: Public Employee Appointment/
Employment:

Approved appointment of Lisa Riggs as Area Assistant Superintendent.

Ms. Riggs expressed appreciation for the opportunity to represent the district.

Motion: BISHOP, Second: FERNANDEZ

Vote: Ayes: BISHOP, DOMINGUEZ CERVANTES, FERNANDEZ, UGARTE

Absent: NONE; Noes: NONE; Abstain: TAMAYO

A. Call to Order

President Ugarte reconvened to open session at 6:23 P.M with all Board Members present.

B. Roll Call**Members Present:**

Ms. Lucy Ugarte, President
Mr. Francisco Tamayo, Vice President
Mr. Cesar T. Fernandez, Clerk
Ms. Kate Bishop, Member
Ms. Delia Dominguez Cervantes, Member

Members Absent:

None.

Others Present:

Dr. Eduardo Reyes, Superintendent
Mr. Oscar Esquivel, Deputy Superintendent
Ms. Sharon Casey, Asst. Supt. Student Services
Ms. Jessica Morales, Area Asst. Supt., Innovation and Instruction
Mr. Jason Romero, Asst. Supt. Human Resources
Ms. Rochelle Carroll, Executive Director of Curriculum and Instruction Services and Support
Ms. Giovanna Castro, Communications Officer
Ms. Araceli Guzman, Supt. and Board of Education Administrative Manager

C. Pledge of Allegiance

President Ugarte asked Vice President Tamayo to lead the Pledge of Allegiance.

6. APPROVE AGENDA (Action)*Approve Agenda*

President Ugarte proposed to approve the agenda with flexibility to hold Item 13.A. as close to 7:30 P.M. as possible. Member Bishop proposed to move Items 13.B. and 13.C. prior to the Consent Agenda.

Motion: BISHOP, Second: FERNANDEZ, Vote: UNANIMOUS

7. SPECIAL RECOGNITION, AWARDS, AND HONORS*Special Recognition/
Awards, Honors***A. Presentation of Newly Hired and Promoted Employees**

Assistant Superintendent of Human Resources Mr. Jason Romero announced promoted employees and added it gives great pride to be able to promote employees who have grown with the District.

B. Recognition of the Chula Vista Elementary School District by the National School Public Relations Association (NSPRA)

Dr. Reyes said that CVESD Communications Department received two awards from the National School Public Relations Association (NSPRA) for outstanding achievements in public relations, communication, and engagement within our community.

The 2023 NSPRA Golden Achievement award acknowledges our successful 130-year celebration where we had over 3,000 attendees from the community, staff, parents, and students, and was presented to the Communications Department.

The second award, the 2023 NSPRA Publications and Digital Media Excellence Award, recognizes our podcast, "The Equity Dialogue: Chatting for a Change" and was presented to Senior Digital Media Analyst Aaron Chavez.

Board Members presented a Certificate of Recognition to the Communications Team and commended them for the great accomplishments.

C. Recognition of Discovery Charter School's Odyssey of the Mind Team

Executive Director of Curriculum and Instruction Ms. Rochelle Carroll provided a background of the program. It has been a leader of education for over 40 years, emphasizing creativity, science, technology, engineering, math, and arts founded by Dr. Sam Nicholas. He believed learning should be fun, students should incorporate their own interests, there are always new uses for old items, and the way you ask a question is everything.

Ms. Carroll proudly recognized Discovery Charter School students for placing first in the state of California with their Gold Dragons (Grade 5 and 6 team), second in the state with their Green Dragons (Grade 8 team), and third in the state with their Purple Dragons (Grade 6 team). All three teams qualified to go to the OM™ World Championships this year.

At the World championships, the three teams competed against the very best teams not only in the United States, but also in the World.

National Scores (World Scores):

- Grade 8 team: top 10 (17th in world championship)
- Grade 5 and 6 team: top 15 (24th in world championship)
- Grade 6 team: top 25 (37th in world championship)

Dr. Reyes shared that at a visit to Discovery he encountered the team rehearsing. He was amazed at their level of knowledge, talent, and passion.

Board Members presented Certificates of Acknowledgement to the team and thanked and congratulated the students, teacher, and parent volunteer coaches for their amazing accomplishments.

8. COMMUNICATIONS TO THE BOARD OF EDUCATION

*Communications
to the Board*

A. Chula Vista Classified Employees Organization

President Angela Reed highlighted the need for effective communication between management and classified employees. When new programs and methodologies are implemented, no cohesive plan is communicated to all parties involved. For example, for over 10 years no clear plan has been implemented for classroom supervision while teachers attend IEP meetings leaving non-credentialed, non-qualified staff supervising students. A temporary plan was implemented last year, but no communication has been provided to CVCEO for an appropriated, permanent solution. She gave a few other examples of lack of communication.

New programs that could affect paraprofessionals must be communicated to them. Moving forward, she is hopeful that paraprofessionals are treated with dignity, respect, and courtesy by communicating and collaborating with all stakeholders involved.

B. Chula Vista Educators

President Rosi Martinez is in disbelief and disappointment of the recent bargaining session. CVEs bargaining team was treated like intruders upon arriving to the bargaining session which set the tone for the day. Much time and attention were spent on the articles and proposals and came to the table prepared and in good faith. CVE wrote and passed Articles 19 Childbearing Leave, 22 Family Care Leave, 35 Evaluation, 60 Community School, 8 Hours, 10 class size, and 32 Transfer. The District has passed Article 39 Half Time employment. Based on responses to proposals, it felt as if the District was unwilling to negotiate.

The red writeup on the Articles returned by the District was extensive. It showed hostility, aggression and disrespect. She asked that the District return to the table prepared and ready to negotiate.

9. ORAL COMMUNICATIONS

*Oral
Communications*

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or call 619-679-9001 prior to the start of the meeting. Telephone line opens one hour prior to the start of the meeting. Speakers are requested to limit their remarks to three minutes and speak in a respectful and professional manner. The Board shall limit the total time for public input on each topic to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public comments depending on the number of persons wishing to be heard. No Board action can be taken.

There were four speakers.

- Parent Viridiana Ward expressed concern and frustration due to lack of transportation services for her disabled child.
- Employee Ruby Zamora Baker addressed transfer process concerns and lack of communication.
- Concerned citizen Gina E. addressed Harborside Park.
- Concerned parent addressed false accusations by Nadia Ayub.

10. ORAL PRESENTATIONS AND WRITTEN REPORTS

*Oral Presentations/
Written Reports*

A. District Safety/Health Update

Mr. Jason Romero provided an update on safety and health.

Health: the number of COVID cases has increased. Weekly testing continues throughout the sites. In-house pre-employment physicals by Campus Clinic are offered once per week. Campus Clinic provides student mental wellness appointments and has added Licensed Marriage Family Therapist to its list of available providers. Staff burnout prevention confidential telehealth appointments are now available through Campus Clinic.

Security: districtwide school security assessments are 80% complete. 36 schools have been assessed by The Sobel Group and CVESD Security Manager. Lockdown drills have begun for the new school year. Security Manager, Principal Team, and Law Enforcement are present to provide immediate feedback.

Board Members had an opportunity to comment and ask questions.

B. Report on Results of the 2022-23 California Assessment of Student Performance and Progress in English-Language Arts and Math and the District's Plan to Improve Student Achievement Outcomes

Ms. Rochelle Carroll presented on preliminary results from California Assessment of Student Performance and Progress (CAASPP).

Looking back, schools were closed during 2019-20 with no state testing; 2020-21 had distance learning and no state testing; 2021-22 returned to on-campus learning with strict COVID guidelines, modified

state assessment, 3rd-5th grade had never taken state assessments, 6th graders had only taken it once in 3rd grade; and 2022-23 on-campus learning with COVID restrictions and behavior challenges.

Building Context from 2019-20, 2020-21, and 2021-22 showed the impact on students testing in 2022-23 and where students were when the journey began for them.

Data differences showed street data, map data, and satellite data and how these measures will advance teaching and learning and the road to success.

Grade-level learning examples were provided to get a sense of the learning challenges children face resulting from the pandemic.

Summative ELA and Math overall ranks were presented by grade level and student groups. Graphs showed numbers of students tested and percentages in 2022 and 2023 as well as pre-pandemic in 2017, 2018, and 2019.

2021-22 Summative District Comparison showed how CVESD ranks in ELA and Math in comparison to neighboring districts.

Advanced Teaching and Learning Support for 2023-24 will encompass Impact Teacher Support, Training and Support, and Leadership Training and Support to enhance student achievement.

Board Member Dominguez Cervantes shared challenges she observed in special education classrooms and the need for additional funds to purchase classroom supplies. Dr. Reyes stated additional funds will be allotted to sites to support teacher needs.

Board Member Bishop inquired on the types of training and support to classified staff, and praised impact teachers for the additional support they provide to students. Ms. Carroll shared that classified staff assigned to classrooms were invited to participate in teacher training at the beginning of the year and were compensated for attending.

Clerk Fernandez thanked Ms. Carroll for the presentation and acknowledged teachers for their work and support.

Vice President Tamayo also thanked and acknowledged teachers and Ms. Carroll. He asked if there was anything the Board can do to provide additional support to students in the primary grades. Ms. Carroll suggested purchasing the intervention portion of the systematic explicit phonics for grades K-5 and look closely at targeting resources for learning differentiation.

President Ugarte commended Ms. Carroll for the context of the data presented and acknowledged teachers and classroom support staff for the upward trend in learning and scores.

President Ugarte requested a break at 9:07 P.M. and meeting reconvened at 9:15 P.M.

C. Report on Tutoring and Additional Academic Supports for Students

Ms. Rochelle Carroll presented on before and after school tutoring.

Sites were asked about tutoring services at their sites. Four have/will have before school tutoring, 32 have/will have after school tutoring, eight will not have before/after school tutoring.

Those providing the tutoring include teachers at 29 schools, YMCA at three schools, My Tutor, parents, and high school students at 13 schools.

Tutoring will occur at their sites 1 for 1-day/week, 2 for 2-days/week, 7 for 3-days/week, 7 for 4-days/week, and 3 for 5-days/week.

How much time will students receive tutoring? 6 for 30 minutes/day, 8 for 45 minutes/day, 19 for 60 minutes/day, and 3 for over 60 minutes/day.

Across the district, 1) tutoring activities include math, writing, reading, English Language arts, early literacy, homework club, and dual language support; and 2) project-based learning includes STEM/STEAM, robotics, chess, computer class, book and comics making, Leo engineer, Maker Space, music production, music and art, broadcasting, garden, news program, and Korean, Filipino, and Portuguese language.

Board Members had an opportunity to comment and ask questions.

D. Report on YMCA Programs

Ms. Jessica Morales introduced YMCA Leaders Laura Humphreys, Wendi Messina, and Steve Hensel and presented on the YMCA and CVESD partnership.

They provided a history of the YMCA which was established in 1885 and how it has evolved over the years.

During the COVID pandemic the Distance Learning Support Program was created to provide an onsite option to students.

The DASH program has rapidly transformed to incorporate the new Expanded Learning Opportunities Program requirements and is now an enrichment and academic support program.

The Jr. Academy intersession program was created to provide youth with enriching, full-day programming during intersessions with activities including sports, academic enrichment, STEM, field trips, healthy meals, creative arts, and more at no cost to CVESD.

Enhancements to afterschool programs provide scholarships for YMCA members, behavioral support, inclusion aides, swim lessons, counseling, CaYPS team (experienced professionals who support DASH), and other grants.

Other services include innovation camps and overnight camps.

Board Members had an opportunity to comment and ask questions.

Prior to continuing, President Ugarte welcomed, and thanked City Councilmember Jose Preciado for being present in the audience.

11. APPROVE CONSENT CALENDAR (Action)

Consent Calendar

The following items listed under Consent Calendar are considered by the Board in one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Items 11.A. and 11.B. were pulled by Board Member Dominguez Cervantes, Item 11.B. was pulled by Vice President Tamayo, and Item 11.D. was pulled by President Ugarte.

Motion: BISHOP, Second: FERNANDEZ, Vote: UNANIMOUS

- A. Adopt Board of Education Meeting Minutes: Regular Meeting July 12, 2023

Board Member Dominguez Cervantes believes there is a typographical error on the spelling of Lillie A. Bear, a public speaker, and requested to modify Dr. Reyes' response regarding her inquiry on the joint-use agreement for Harborside Park. President Ugarte shared that the name is reflected on the minutes as it is written on the Request to be Heard card. Also, the minutes will be amended to reflect Dr. Reyes' response.

Vice President Tamayo motioned to approve the minutes with edits.

Motion: TAMAYO, Second: BISHOP, Vote: UNANIMOUS

- B. Approve and/or Ratify Human Resources Items A Through N

Vice President Tamayo recused himself from this item.

Board Member Dominguez Cervantes referenced sub-category D. Job Descriptions to add general equivalency diploma to attract more candidates. Mr. Romero will explore the opportunity to add an equivalency classification in the job descriptions as this would increase the number of applicants.

Motion: FERNANDEZ, Second: BISHOP

Vote: Ayes: BISHOP, DOMINGUEZ CERVANTES, FERNANDEZ, UGARTE

Absent: NONE; Noes: NONE; Abstain: TAMAYO

- C. Adopt Resolution Designating September 2023 as *National Hispanic Heritage Month* in the Chula Vista Elementary School District **2023-24.009**

- D. Adopt Resolution Regarding Absence of Board President Lucy Ugarte from the July 12, 2023, Board Meeting Due to Travel Out of State **2023-24.010**

President Ugarte recused herself from this item.

Motion: BISHOP, Second: FERNANDEZ

Vote: Ayes: BISHOP, DOMINGUEZ CERVANTES, FERNANDEZ, TAMAYO

Absent: NONE; Noes: NONE; Abstain: UGARTE

- E. Adopt Resolution Designating September 2023 as *National Preparedness Month* in the Chula Vista Elementary School District **2023-24.011**

- F. Ratify Memorandum of Agreement with the YMCA of San Diego County for the After-School Education and Safety Program for the 2023-24 School Year

- G. Adopt Resolution Declaring September 2023 as *Attendance Awareness Month* in the Chula Vista Elementary School District **2023-24.012**

- H. Approve Operating Agreement with the San Diego County Superintendent of Schools San Diego Quality Preschool Initiative for Preschool Enrichment Services for the 2023-24 School Year

- I. Ratify Memorandum of Understanding with South Bay Community Services for School-Based Prevention and Early Intervention Services for the 2023-24 School Year

- J. Approve Agreement with County of San Diego District Attorney's Office as the Fiscal Agent for the Chula Vista Community Collaborative for the Period of September 1, 2023, through June 30, 2024

- K. Approve the 2023-24 Consolidated Application: Application for Funding
- L. Ratify Nonpublic, Nonsectarian Individual Services Agreement with Aseltine School for Student No. 305984 for the 2023-24 School Year
- M. Adopt Resolution Declaring September 2023 as *National Suicide Prevention Month* in the Chula Vista Elementary School District **2023-24.013**
- N. Ratify Revised Daily Rate with The Institute for Effective Education for the 2023-24 School Year
- O. Approve Acceptance of Work and Notice of Completion for Bid No. 22/23-6 to GC Fence Corp. for Perimeter Fencing at Chula Vista Hills Elementary School
- P. Approve Agreement with Recycle International for Disposal of Obsolete Electronic and Technology Equipment for the 2023-24 School Year
- Q. Approve Renewal of Agreement with West Interactive Services Corporation (Also Known as Intrado-Notification Services Corporation dba SchoolMessenger®) in the Amount of \$37,412.50 for Notification Services Provided Through the SchoolMessenger® Application for the Period of August 28, 2023, Through August 27, 2024
- R. Accept Donations **2023-24.014**
- S. Ratify Purchase Orders, Warrants, and Checks Written/Issued Through July 31, 2023 **2023-24.015**
- T. Approve and/or Ratify Inservice/Travel Requests **2023-24.016**

12. PUBLIC HEARINGS

Public Hearings

The Public Hearings section provides the public with an opportunity to address the Board on specific items. Persons wishing to address the Board on any public hearing items must complete a "Request to Be Heard" card and submit it to the Recording Secretary start of the meeting or call 619-679-9001 prior to the start of the meeting. Telephone line opens one hour prior to the start of the meeting. Speakers are requested to limit their remarks to three minutes and speak in a respectful and professional manner. The Board shall limit the total time for input on each public hearing item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public comments on each

public hearing item depending on the topic and the number of persons wishing to be heard.

None.

13. ADMINISTRATIVE ACTION ITEMS

Administrative Action Items

- A. Ratify Memorandum of Understanding with the City of Chula Vista for School Resource Officer Services for the 2023-24 School Year

Ms. Morales reported that the MOU with CVPD encompasses four SROs, and 50% services of one police agent throughout all schools and charter schools. She introduced new appointed Sergeant Natalie Caceres with the Chula Vista Police Department.

Sergeant Caceres presented on the SRO program.

Recruitment of SROs is rigorous and requires specialized training. District office and school personnel are invited to participate on the interview panel for the recruitment process.

The role of SRO's is to build partnerships with schools, students, parents, and community organizations, foster vital informal counseling, provide mentoring relationships, building relationships and trust, assist schools with before/after school traffic control, and identifying potential problems before they grow.

There was information about the different levels of intervention strategies, sharing safety and prevention measures at home, and a variety of specialty programs offered.

What SROs don't do is act as uniformed security, conduct random/routine searches, and focus on arrests.

- Gina E., concerned citizen expressed support for the SRO program.

Board Member Dominguez Cervantes thanked SROs for their support and service. She questioned a phrase in the MOU referencing policing and cross-cultural awareness and feels this is not an inclusive statement therefore should be removed.

Board Member Bishop commended the SROs for their service and commitment to our schools. She shared that she went on a walkthrough with CVPD and it was a very positive experience. One concern she had was not getting a presentation for services provided and number of students served specifically for CVESD. Instead, the presentation included neighboring districts.

Motion: FERNANDEZ, Second: TAMAYO

Vote: Ayes: BISHOP, FERNANDEZ, TAMAYO, UGARTE

After the motion, Board Member Dominguez Cervantes proposed to amend the MOU. President Ugarte did not accept the motion to amend the MOU.

REVISED

Motion: UGARTE, Second: FERNANDEZ

Vote: Ayes: BISHOP, FERNANDEZ, TAMAYO, UGARTE

Absent: NONE; Noes: NONE; Abstain: DOMINGUEZ CERVANTES

B. Adopt Name for the Otay Ranch Village 2, Site 2, Elementary School

Board Members were provided with a list of proposed names for the new school.

Clerk Fernandez requested to add Dr. Alberto Ochoa to the list of names.

There were two speakers:

- Miriam Aguilar Escobar spoke in favor of naming the school Dr. Shirley Weber.
- Felipe Nuno spoke in favor of naming the school Dr. Shirley Weber.

Mr. Oscar Esquivel provided procedures to follow for the selection of a name for the District's newest school. There was a 30-day advertising/press release for the community and over 100 submittals were received of both biographical and geographical names.

The Board selects names from the list or can add names to the list. It is the sole discretion of the Board to name the school.

The Board selects three names which are then handed to the recorder to tally the ballots.

School names selected were Tony Gwynn, Cheryl and Greg Cox, Kumeyaay, Ellen Ochoa, Alberto Ochoa, Larry Itliong, Ruth Bader Ginzberg, Sonia Sotomayor, Dolores Huerta, Montecito, and Jonathan Deguzman.

School names Albert Ochoa, Sonia Sotomayor, and Montecito were selected more than once. There was discussion on the selected names.

Consensus reached to name the school Sonia Sotomayor Elementary School.

Motion: TAMAYO, Second: BISHOP, Vote: UNANIMOUS

C. (1) Approve Renewal of Two-Year Terms for Members of the Chula Vista Elementary School District Independent Citizens Oversight Committee; and

Vice President Tamayo motioned to approve two-year term renewals for Miriam Aguilar Escobar and Felipe Nuno.

Motion: TAMAYO, Second: BISHOP, Vote: UNANIMOUS

(2) Appoint New Members to the Chula Vista Elementary School District Independent Citizens Oversight Committee

Mr. Oscar Esquivel provided background information and instructions on the Board vote. He added that members serve in the capacity of advisory/oversight role.

The Riverside Committee has oversight over propositions Measure M and Measure VV. Minimum number is seven (7) based on the bylaws.

Item (1), five of the members have volunteered to serve another two years, through 2025. Item (2), approve at least two members from each category. Two applicants for the category of parent/guardian of a child enrolled in the district are Elysa (Jade) Bautista and James Moffat. Two applicants for the category of community-at-large are Leticia Munguia and Glendora Tremper, which one returning candidate Minnie Tandy.

Each Board Member will get a ballot. Board Members may select more than one candidate for each category. Ballots will then be handed to the recorder to tally the ballots.

Names selected Elyse (Jade) Bautista with two (2) votes, James Moffat with four (4), Leticia Munguia with four (4) votes. There were no votes for Glendora Tremper.

Board Member Bishop encourages parent involvement as much as possible and appreciates having the opportunity to select more than one candidate.

Board Member Dominguez Cervantes pointed out a discrepancy on the advertising dates listed on the agenda item. She expressed discontent of not being given the opportunity to interview the candidates. Mr. Esquivel clarified that the ad was given to The Star News in May 2023 to be published in June 2023. Dr. Reyes explained that in the past the Superintendent selected a candidate and makes a recommendation to the Board for just the finalist. For this recruitment process, 1) Human Resources screened applications, 2) a panel interview was assigned to interview six (6) candidates qualified, and 3) forwarded four (4) finalists to the Board.

President Ugarte confirmed with Mr. Esquivel that the process was followed as created in the bylaws.

Board Member Bishop motioned to approve Elyse (Jade) Bautista, James Moffat, and Leticia Munguia.

Motion: BISHOP, Second: FERNANDEZ

Vote: Ayes: BISHOP, FERNANDEZ, TAMAYO, UGARTE

Absent: NONE; Noes: NONE; Abstain: DOMINGUEZ CERVANTES

14. FIRST AND SECOND READINGS, BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS

First and Second Readings

A. First and Second Readings/Possible Revision: Proposed Amendments to Board Policy 6115 Ceremonies and Observances

Dr. Reyes shared that the Policy Review Committee brought forward the item for possible revision and adoption to include procedures for proposals to fly ceremonial flags.

President Ugarte shared that the review carried extensive time and legal resources. Board Member Bishop requested to include national heritage months in the policy. President Ugarte and Vice President Tamayo said doing so would create an influx of flag requests. Additionally, the Board should not supersede the public in requesting to fly flags.

Motion: TAMAYO, Second: DOMINGUEZ CERVANTES,

Vote: UNANIMOUS

15. GENERAL INFORMATION ITEMS/REPORTS

Information Items/ Reports

A. Report Calendar to Board of Education

Board Member Dominguez Cervantes requested an organizational chart, and procedures for employee retention. Ms. Casey is updating the organizational chart and will include it in a Friday Update.

Clerk Fernandez requested a report on site social workers.

Vice President Tamayo requested a report on next generation science standards.

President Ugarte requested a comparison of temporary vs. permanent teachers in a Friday Update.

16. BOARD COMMUNICATIONS

Board Communications

Board Member Dominguez Cervantes attended the VAPA Orff Performance, Maxwell Transportation Groundbreaking Ceremony,

Supt's Communication

Community Schools Grand Openings, and B-LAC event at Eastlake High School, CVPD National Night Out.

Board Member Bishop thanked IT and Facilities for giving her a tour of their areas, and the steering committee for the Community Schools.

Clerk Fernandez congratulated new Area Assistant Superintendent Lisa Riggs.

Vice President Tamayo thanked all staff for a successful opening of school, and support staff for their work in planning and coordinating Board Meetings.

President Ugarte attended Palomar's Community School Grand Opening, Maxwell Transportation Groundbreaking Ceremony, several back-to-school nights, including Los Altos and toured the new library. She thanked staff for a successful opening of school.

17. SUPERINTENDENT'S COMMUNICATION

Dr. Reyes welcomed new Area Assistant Superintendent Lisa Riggs.

18. ADJOURNMENT

Adjournment

President Ugarte adjourned the meeting at 10:59 P.M.

Motion: FERNANDEZ; Second: TAMAYO; Vote: UNANIMOUS

THE NEXT REGULAR MEETING OF THE BOARD OF EDUCATION OF THE CHULA VISTA ELEMENTARY SCHOOL DISTRICT IS SCHEDULED ON WEDNESDAY, SEPTEMBER 13, 2023, AT 4 P.M. CLOSED SESSION AND 6 P.M. OPEN SESSION

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Human Resources
Services and Support

ITEM TITLE:

Approve and/or Ratify Human Resources Items A Through K

 X **Action**

 Information

BACKGROUND INFORMATION:

A. NEW EMPLOYMENT

Jocelyn Alarcon Encino, Student Attendant, 6.3 hours per day, 5 days per week, Range 22, Step 1, \$19.04 per hour, effective August 9, 2023

Dulcemaria Arizmendi Valdez, Child Nutrition Services I, 2 hours per day, 5 days per week, Range 15, Step 1, \$16.24 per hour, effective July 24, 2023

Karla Avila-Torres, Student Attendant, 6.3 hours per day, 5 days per week, Range 22, Step 1, \$19.04 per hour, plus 4 percent, effective August 8, 2023

Tanya Baeza, Temporary Physical Education Teacher, (per Education Code Section 44920), 86 days, Class III Step 1, salary \$26,374.48, effective July 17, 2023, through June 6, 2024

Diana Bautista Espinoza, Noon Duty Supervisor, 3 hours per day, 5 days per week, Range 15, Step 1, \$16.24 per hour, effective August 1, 2023

Martha Cabrera Navarrete, Noon Duty Supervisor, 3 hours per day, 5 days per week, Range 15, Step 1, \$16.24 per day, effective August 14, 2023

Katie Carranza, Temporary Teacher (per Education Code Section 44920), 185 days, Class III Step 4, salary \$63,403, effective July 17, 2023, through June 6, 2024

Rosanna Carrillo, Teacher, 170 days, Class III, Step 6, salary \$63,216.20, effective August 7, 2023

Paulina Casas, Student Attendant, 6.3 hours per day, 5 days per week, Range 22, Step 1, \$19.04 per hour, plus 4%, effective August 2, 2023

Jacobo Chacon, Human Resources Technician III, 261 days, Confidential Salary Schedule, Range 11, Step 2, \$3,953.75 per month, plus 4 percent, effective September 18, 2023

Ju Chon, Art Teacher, 160 days, Class III, Step 1, salary \$49,068.80, effective August 21, 2023

Cathryn Clabaugh, Special Day Class – Moderate/Severe Teacher, 174 days, Class V, Step 1, salary \$58,051.62, effective August 1, 2023

Brandon Cordero, Instructional Assistant Special Education, 5.8 hours per day, 5 days per week, Range 18, Step 4, \$19.99 per hour, plus 4 percent, effective August 15, 2023

Jennyra Cornejo, Instructional Assistant Special Education, 5.8 hours per day, 5 days per week, Range 18, Step 4, \$19.99 per hour, plus 4 percent, effective August 21, 2023

David Dullea, Special Day Class – Mild/Moderate, Moderate/Severe Teacher, 171 days, Class III, Step 1, salary \$52,442.28, effective August 4, 2023

Jacob Eide, Van Driver, 180 days, 5 hours per day, 5 days per week, Range 22, Step 1, \$19.04 per hour, effective August 16, 2023

Julie Enriquez, Temporary School Counselor (per Education Code Section 44920), 148 days, Class IV, Step 1, salary \$46,828.68, effective September 7, 2023, through June 6, 2024

Rebecca Enriquez, Secretary to the Director of Expanded Learning Opportunities, 261 days, 8 hours per day, 5 days per week, Range 32, Step 3, \$26.55 per hour, plus 2 percent, effective September 5, 2023

Jesus Fernandez, Auto Mechanic, 214 days, 8 hours per day, 5 days per week, Range 34, Step 1, \$25.25 per day, effective August 14, 2023

Laura Flores, Custodian, 8 hours per day, 5 days per week, Range 22, Step 1, \$19.04 per hour, effective August 8, 2023

Heather Fontes, Temporary Teacher (per Education Code Section 44920), 182 days, Class V Step 1, salary \$60,720.66, effective July 20, 2023, through June 6, 2024

Elisa Gallardo, Instructional Assistant Special Education, 5.8 hours per day, 5 days per week, Range 18, Step 1, \$17.38 per hour, effective August 17, 2023

Jaqueline Garcia, Temporary Teacher (per Education Code Section 44920), 174 days, Class I Step 1, salary \$52,062.54, effective August 1, 2023, through June 6, 2024

Marco Garcia, Van Driver, 5.05 hours per day, 5 days per week, Range 22, Step 1, \$19.04 per hour, effective August 10, 2023

Priscila Garcia, Noon Duty Supervisor, 2 hours per day, 5 days per week, Range 15, Step 1, \$16.24 per hour, effective August 21, 2023

Amy Garza, Noon Duty Supervisor, 2 hours per day, 5 days per week, Range 15, Step 1, \$16.24 per hour, plus 2 percent, effective July 25, 2023

James Gracio, Instructional Assistant Special Education, 5.8 hours per day, 5 days per week, Range 18, Step 5, \$20.92 per hour, plus 4 percent, effective August 14, 2023

Anthony Harper, Noon Duty Supervisor, 3 hours per day, 5 days per week, Range 15, Step 1, \$16.24 per hour, effective August 22, 2023

Brenda Hernandez Gutierrez, Noon Duty Supervisor, 2 hours per day, 5 days per week, Range 15, Step 1, \$16.24 per hour, effective August 1, 2023

Christopher Isaac, Early Intervention Program Specialist-Mental Health, 200 day, Management Salary Schedule, Range H, Step 1, \$525.47 daily rate, effective September 19, 2023

Jason Josafat, High School Principal, 190 days, Bayfront Principal Salary Schedule, Step 1, \$712.45 daily rate, effective August 14, 2023

Diana Juarez, , Temporary Teacher (per Education Code Section 44920), 124 days, Class III Step 1, salary \$52,748.96, effective August 3, 2023, through June 6, 2024

Nadia Kiefer, Instructional Assistant Special Education, 5.8 hours per day, 5 days per week, Range 18, Step 6, \$21.90 per hour, effective August 10, 2023

Bailey Kunhe, Special Day Class – Mild/Moderate, Moderate/Severe Teacher, 167 days, Class III, Step 1, salary \$51,215.56, effective August 10, 2023

Brianna Lomeli, Temporary Social Worker (per Education Code Section 44920), 166 days, Class V Step 1, salary \$55,382.58, effective August 11, 2023, through June 6, 2024

Melissa Luna, Temporary Teacher (per Education Code Section 44920), 153 days, Class IV Step 6, salary \$59,821.47, effective August 30, 2023, through June 6, 2024

Holly Lynd, Temporary Teacher (per Education Code Section 44920), 166 days, Class III, Step 1, salary \$50,908.88, effective August 11, 2023, through June 6, 2024

Martha Martinez, Instructional Assistant Transitional Kindergarten, 6 hours per day, 5 days per week, Range 18, Step 7, \$22.28 per day, effective July 19, 2023

Jazmine Meraz, Instructional Assistant Transitional Kindergarten, 6 hours per day, 5 days per week, Range 18, Step 7, \$22.28 per hour, effective August 3, 2023

Jenivet Mercado Esquivel, Noon Duty Supervisor, 3 hours per day, 5 days per week, Range 15, Step 1, \$16.24 per hour, effective August 7, 2023

Claudia Noriega Hernandez, Noon Duty Supervisor, 3 hours per day, 5 days per week, Range 15, Step 1, \$16.24 per hour, effective August 14, 2023

Thomas O'Shea, Resource Specialist Itinerant, 167 days, Class V, Step 19, salary \$95,190, effective August 10, 2023

Celina Palafox, Human Resources Technician III, 261 days, Confidential Salary Schedule, Range 11, Step 3, \$4,148.82 per month, plus 4 percent, effective September 5, 2023

Cyrene Pamittan, Teacher, 174 days, Class I, Step 1, salary \$52,062.54, effective August 1, 2023

Michelle Pouliot, Special Day Class – Mild/Moderate, Moderate/Severe Teacher, 151 days, Class II, Step 1, salary \$45,180.71, effective September 1, 2023

Jennifer Price, Temporary Teacher (per Education Code Section 44920), 155 days, Class IV, Step 1, salary \$49,042.55, effective August 28, 2023, through June 6, 2024

Darlene Rocha, Instructional Assistant Special Education, 5.8 hours per day, 5 days per week, Range 18, Step 1, \$17.38 per hour, plus 2 percent, effective July 27, 2023

Amra Saleem, Student Attendant, 6.3 hours per day, 5 days per week, Range 22, Step 1, \$19.04 per hour, plus 4 percent, effective August 2, 2023

Jesse Shelley, Noon Duty Supervisor, 2 hours per day, 5 days per week, Range 15, Step 1, \$16.24 per hour, effective September 5, 2023

Aymie Souza, Temporary Teacher (per Education Code Section 44920), 174 days, Class V Step 1, salary \$58,051.62, effective August 1, 2023, through June 6, 2024

Julie Urda, Special Day Class Teacher, 170 days, Class V, Step 21, salary \$99,725.40, effective August 7, 2023

Yoshimi Ueda, Child Nutrition Services I, 2 hours per day, 5 days per week, Range 15, Step 1, \$16.24 per hour, effective July 28, 2023

Lorena Villalobos, Child Nutrition Services I, 2 hours per day, 5 days per week, Range 15, Step 1, \$16.24 per hour, effective July 28, 2023

Ashley Whipple, Coordinator of Innovation, 223 days, Management Salary Schedule, Range I, Step 4, \$604.30 daily rate, effective August 14, 2023

Rosaben Williams, Expanded Learning Site Lead, 200 days, 8 hours per day, 5 days per week, Range 42, Step 1, \$30.54 per hour, effective September 5, 2023.

Daniela Zuniga Cordero, Temporary School Counselor (per Education Code Section 44920), 170 days, Class IV Step 1, salary \$53,789.70, effective August 7, 2023, through June 6, 2024

B. REEMPLOYMENT OF CLASSIFIED EMPLOYEES UNDER EDUCATION CODE SECTIONS 45114, 45298. AND 45308

Laura Arriaga Mendoza, Student Attendant, 6.3 hours per day, 5 days per week, Range 22, Step 1, \$19.04 per hour, effective August 3, 2023

Cynthia Fernandez, Child Nutrition Services I, 6 hours per day, 5 days per week, Range 15, Step 3, \$17.80 per hour, effective July 19, 2023

Nereida Johnson, Instructional Assistant Special Education, 5.8 hours, 5 days per week, Range 18, Step 1, \$17.38 per hour, effective August 14, 2023

Jacob Wilbert, , Instructional Assistant Special Education, 5.8 hours, 5 days per week, Range 18, Step 7, \$22.28 per hour, plus 4 percent, effective September 1, 2023

Joe Yamauchi, Custodian, 8 hours per day, 5 days per week, Range 22, Step 1, \$19.04 per hour, effective August 22, 2023

C. JOB DESCRIPTIONS

Coordinator of Athletic Programs

The District is updating the job description to meet the needs of our staff and students. This position will be funded by General Fund and Expanded Learning Opportunities Program Funds.

Coordinator of Expanded Learning Opportunities Program (ELOP) Classified

Expanded Learning Opportunities Programs (ELOP) positions are 100% funded by ELOP and will not have any impact on the General Fund.

Equity and Access Coordinator

The District is updating the job description to meet District needs. Job description revision and there will be General Fund savings of \$24,687.

Teacher on Special Assignment – Early Childhood Education

The District is updating the job description. Job description revision, no additional funding.

Teacher on Special Assignment – Special Education

This is a new position to support the early childhood needs of our student with special needs and funding will be through Medi-Cal Funds.

Senior Director of Student, Family, Community, and Instruction Services and Support

The District is updating the job description to meet the needs of our staff and students. General Fund, no additional funds.

Facilities Maintenance Manager

The District is updating the job description to meet District needs. Job description revision, no additional funding.

Facilities Operations Manager

The District is updating the job description to meet District needs. Job description revision, no additional funding.

Director of Facilities, Planning, Maintenance and Operations

The District is updating the job description to meet District needs. Job description revision. Funding will be through routine maintenance account.

District Community School Director

The District is updating the job description to meet District needs. Job description revision. Additional cost to the General Fund.

D. LEAVE OF ABSENCE

Frankie Carmona, Heavy Equipment Mechanic, effective September 8, 2023

Brenda Christensen, Student Attendant, effective September 16, 2023

Nicola Dacumos, Teacher, effective July 31, 2023

Ashley Gonzalez, Teacher, effective October 9, 2023

Martha Lopez, Teacher, effective August 9, 2023

Mayra Martinez, Student Attendant, effective July 19, 2023

Dorothy Nguyen, Teacher, effective October 10, 2023

Nicole Pauu, VAPA/Physical Education Teacher, effective September 21, 2023

Rachel Porter, Teacher, effective July 17, 2023

Jordan Ramm, Language Speech Hearing Specialist, effective July 24, 2023

Joanna Ramirez Denis, Clerk II, effective August 30, 2023

Jacqueline Samson, Teacher, effective July 24, 2023

Alyssa Schenk, Speech Hearing Specialist, effective August 2, 2023

Michelle Stahl, Teacher, effective July 17, 2023

Courtney Thomas, Teacher, effective September 18, 2023

George Tucker Jr., Instructional Assistant Special Education, effective August 12, 2023

E. EXHAUSTED ALL PAID LEAVE—PLACED ON 39-MONTH REEMPLOYMENT LIST

Employee Nos: 2011723223, 2011623855, and 2011023239

F. ADDITIONAL ASSIGNMENT

Yolanda Estrada, Noon Duty Supervisor, 2.25 hours per day, 5 days per week, Range 16, Step 1, \$16.24 per hour, effective August 2, 2023

G. PROMOTIONS

Samantha Alvarez, from Human Resources Technician III to Human Resources Technician IV, 261 days, Confidential Salary Schedule, Range 14, Step 5, \$5,178.17 per month, effective August 9, 2023

Dulce Angulo, Instructional Assistant (Preschool) to Student Attendant, 6.3 hours per day, 5 days per week, Range 22, Step 1, \$23.01 per hour, effective July 21, 2023

William Bertolero, from Instructional Assistant Special Education to Expanded Learning Site Lead, 200 days, 8 hours per day, 5 days per week, Range 42, Step 1, \$30.54 per hour, effective August 21, 2023

Amor Mina Cajés, from Clerk II to Administrative Secretary I, Confidential Salary Schedule, 261 days, Range 20, Step 1, \$4,691.67 per month, effective August 21, 2023

Veronia Campos, from Child Nutrition Services I to Student Attendant, 6.3 hours per day, 5 days per week, Range 22, Step 1, \$19.04 per hour, effective August 28, 2023

Calypso Ceja, from Instructional Assistant Special Education to Permit Teacher, 155 days, Permit Teacher Salary Schedule, Range IV, Step 1, salary \$30,066.90, effective August 28, 2023

Cecilia Chacon, from English Learner Service and Support Supervisor to Expanded Learning Site Lead, 200 days, 8 hours per day, 5 days per week, Range 42, Step 3, \$33.58 per hour, effective September 5, 2023

Margarita Durate, from Student Attendant to Expanded Learning Site Lead, 200 days, 8 hours per day, 5 days per week, Range 42, Step 1, \$30.54 per hour, effective September 18, 2023

Liliana Gillett, Child Nutrition Services I to Child Nutrition Services III, 186 days, 6.5 hours per day, 5 days per week, Range 19, Step 5, \$21.53 per hour, effective August 11, 2023

Lucila Gonzalez Astorga, Child Nutrition Services I to Child Nutrition Services III, 6 hours per day, 5 days per week, Range 19, Step 6, \$22.53 per hour, effective July 19, 2023

Danielle Jimenez Instructional Assistant Special Education to Expanded Learning Site Lead, 200 days, 8 hours per day, 5 days per week, Range 42, Step 1, \$30.54 per hour, effective August 28, 2023

Marcy Lacey, from Instructional Assistant Special Education to Student Attendant, 5.8 hours per day, 5 days per week, Range 22, Step 5, \$23.01 per hour, effective August 3, 2023

Claudio Melvin, from Charter Custodian to Groundskeeper/Gardner, 209 days, 10 hours per day, 4 days per week, Range 26, Step 1, \$20.92 per hour, effective August 17, 2023

Jessica Mendez, Instructional Assistant Special Education to Expanded Learning Site Lead, 200 days, 8 hours per day, 5 days per week, Range 42, Step 1, \$30.54 per hour, effective September 5, 2023

Natashia Parker Cisneros, from Student Attendant to Expanded Learning Site Lead, 200 days, 8 hours per day, 5 days per week, Range 42, Step 1, \$30.54 per hour, effective September 5, 2023

Brenda Perez, Instructional Assistant Behavioral Specialist to Expanded Learning Site Lead, 200 days, 8 hours per day, 5 days per week, Range 42, Step 1, \$30.54 per hour, effective August 28, 2023

Silvia Ramos-Harp, from School Health Clerk to School Secretary, 200 days, 8 hours per day, 5 days per week, Range 30, Step 4, \$26.55 per hour, plus 2 percent, effective July 28, 2023

Veronica Rawman, Student Attendant to Expanded Learning Site Lead, 200 days, 8 hours per day, 5 days per week, Range 42, Step 1, \$30.54 per hour, effective September 18, 2023

Maria Pilar Sanchez, from Instructional Assistant Special Education to Student Attendant, 6.3 hours per day, 5 days per week, Range 22, Step 7, \$24.51 per hour, effective July 26, 2023

Marcela Silva, from Noon Duty Supervisor to Instructional Assistant Transitional Kindergarten, 180 days, 6 hours per day, 5 days per week, Range 18, Step 4, \$19.99 per hour, effective August 9, 2023

Charlene Verdugo, from Noon Duty Supervisor to Student Attendant, 6.3 hours per day, 5 days per week, Range 22, Step 4, \$21.90 per hour, effective August 7, 2023

H. RESIGNATIONS

Alyssa Adams, Teacher, effective August 12, 2023

John Alba, Nurse, effective August 26, 2023

Mirna Arce, Noon Duty Supervisor, effective August 31, 2023

Jennifer Burn, Teacher, effective September 2, 2023

Ortencia Casillas, Noon Duty Supervisor, effective September 22, 2023

Treesa Chang, Nurse, effective August 26, 2023

Alicia Correra, Student Attendant, effective August 19, 2023

Fujiko Davis, Noon Duty Supervisor, effective September 2, 2023

Xochitl Denton, Student Attendant, effective August 5, 2023

Cesar Estrada, Bus Driver, effective August 12, 2023

Marco Flores, Electrician, effective September 2, 2023

Johanna Gonzalez Audelo, effective August 5, 2023

Cristina Herrera, Child Nutrition Services I, effective August 19, 2023

Gabriela Jarvis, Child Nutrition Services 1, effective August 19, 2023

Cristina Leon, Instructional Assistant Special Education, effective September 23, 2023

Melissa Martin, Psychologist, effective August 9, 2023

Marcia Montemayor, Instructional Assistant Special Education, effective August 16, 2023

Juana Jaquel Ovalle De Talaro, Noon Duty Supervisor, effective September 2, 2023

Natalia Plasencia, Noon Duty Supervisor, effective September 7, 2023

Lisa Ramirez, Instructional Assistant Behavioral Specialist, effective August 26, 2023

Janette Ridgels, Principal, effective August 26, 2023

Josefina Saucedo, Instructional Assistant (Preschool), effective August 5, 2023

Romel Sepulveda, Bus Driver, effective September 2, 2023

Charisma Soriano, Buyer, effective September 16, 2023

Monica Urias, Noon Duty Supervisor, effective September 9, 2023

Joe Yamauchi, Bus Driver, effective August 5, 2023

I. RETIREMENTS

Irene Kassler, Bus Driver, effective August 8, 2023

Deborah Lopez, Clerk Typist III, effective February 1, 2024

James Oxford, Custodian II, effective December 2, 2023

Lee Shockley, Plant Operator Assistant, effective August 1, 2023

J. RELEASE

Employee No: 2010623790

K. CONSULTANTS

AEGIX AIM will provide software for an active incident management system to Chula Vista Elementary School District and Dependent Charter Schools. Services will be provided October 1, 2023, through December 30, 2028. The sum not to exceed \$288,749.67 will be paid from the General Fund.

APEX Fun Run South California, LLC will provide fundraiser events to several school sites. Services will be provided July 1, 2023, through June 30, 2024. This is free of charge.

Burn Institute will provide presentations at several school sites for students to learn basic fire safety concepts. Services will be provided July 1, 2023, through June 30, 2024. This is free of charge.

On June 14, 2023, the Board approved a contract with Coastal Speech in the amount of \$1,370,000 for speech services. An amendment to the contract is required for an additional \$600,000. The sum not to exceed \$1,970,000 will be paid from the Special Education Speech Fund.

On June 14, 2023, the Board approved a contract with Club Xcite in the amount of \$70,000 for tutoring services. An amendment to the contract is required for an additional \$200,000. The sum not to exceed \$270,000 will be paid from the Special Education Moderate Severe Fund.

Cortica will conduct behavior intervention training and strategies to staff. Services will be provided October 1, 2023, through June 30, 2024. The sum not to exceed \$15,145 will be paid from the Child Development Fund.

Dairy Council of California will provide educational dairy literacy in the form of dairy classroom assemblies to several school sites. Services will be provided July 1, 2023, through June 30, 2024. This is free of charge.

Jason Degtyarev will provide psychoeducational assessment services. Services will be provided July 1, 2023, through June 30, 2024. The sum not to exceed \$5,280 will be paid from the District Psychological Services Fund.

Dudek, Inc., will provide Environmental Services in compliance with the California Environmental Quality Act for work related to a proposed school site located in the Millenia Property. Services will commence on September 14, 2023, and will continue through the completion of the project. The cost not to exceed \$24,150 will be paid from the Community Facility District Fund.

East County San Diego Soccer Shots will provide soccer classes to students at Lauderbach Elementary School. Services will be provided August 14, 2023, through December 11, 2023. The sum not to exceed \$17,800 will be paid from Expanded Learning Opportunities Program Fund.

On June 14, 2023, the Board approved a contract with EdTheory in the amount of \$910,000 for speech services. An amendment to the contract is required for an additional \$530,000. The sum not to exceed \$1,440,000 will be paid from the Special Education Speech Fund.

On June 14, 2023, the Board approved a contract with EvalGroup in the amount of \$480,000 for speech services. An amendment to the contract is required for an additional \$480,000. The sum not to exceed \$960,000 will be paid from Special Education Speech Fund.

Guitars in the Classroom will teach guitar, ukulele, and musical techniques and styles such as mariachi, classical, jazz, rock popular, blues and country, in after school program to students. Services will be provided August 2, 2023, through June 5, 2024. The sum not to exceed \$10,900 will be paid from Expanded Learning Opportunities Program Fund.

Higher Level Leadership will provide six professional development relationship workshops to staff and teachers at Kellogg Elementary School. Services will be provided September 1, 2023, through June 14, 2024. The sum not to exceed \$8,100 will be paid from Title 1 Fund.

Local Media San Diego/Z90.3 will provide radio broadcasting commercials and influencer videos regarding open enrollment for new and returning students with the Chula Vista Elementary School District. Services will begin September 7 through November 30, 2023. The sum not to exceed \$29,000 will be paid from the General Fund.

Maxim Healthcare Services, Inc., will provide license vocational nurse services. Services will be provided August 1, 2023, through June 30, 2024. The sum not to exceed \$250,560 will be paid from the District Health/Nursing Fund.

Maxim Healthcare Services, Inc., will provide registered nurse services. Services will be provided August 1, 2023, through June 30, 2024. The sum not to exceed \$245,700 will be paid from the District Health/Nursing Fund.

Mingei International, Inc., will provide art lessons, instruction and material to students and teachers in their classrooms at several school sites. Services will be provided September 14, 2023, through June 6, 2024. This is free of charge.

Orbach Huff & Henderson will provide legal and consultant services related to the District’s public education mission. Services will be provided September 14, 2023, through June 30, 2024. Costs of service will depend on the service provider at the following hourly rates:

<u>Rates Per Hour</u>	
Partners	\$345
Senior Counsel	\$315
Associates	\$295
Paralegals	\$195

Rates will increase annual by 3%. Fees will be paid from the General Fund, and/or other appropriate District Funds.

Perfection on Wheels will provide a BMX school assembly with a safe route to school message at McMillin Elementary School. Services will be provided between July 1, 2023, through June 30, 2024. The sum not to exceed \$1,597 will be paid from School Site Funds.

Vincent Pompei will provide professional training and coaching to District staff on creating safe, inclusive and affirming schools for LGBTQ + Students and their families. Services will be provided July 1, 2023, through June 30, 2024. The sum not to exceed \$40,600 will be paid from the General Fund.

ProCare Therapy will provide speech and language services. Services will be provided July 1, 2023, through June 30, 2024. The sum not to exceed \$360,000 will be paid from the Special Education Speech Fund.

Protiviti, Inc., a division of Robert Half and Associates, will provide Professional Services Related to the Public Employees Retirement System (PERS) Audit. Services will be performed beginning September 14, 2023, and continue until completion of the PERS audit. Cost of service will depend on the provider at the following hourly rates:

<u>Rates Per Hour</u>	
Managing Director/Sr. Director	\$360
Director	\$306
Associate Director	\$270
Senior Manager	\$243
Manager / Data Architect	\$216
Senior Consultant	\$194
Consultant	\$149
Robert Half Contract Professionals	\$72-\$81

Fees will be paid from the General Fund or other appropriate District Funds.

On June 14, 2023, the Board approved a contract with Soliant in the amount of \$640,000 for speech services. An amendment to the contract is required for an additional \$250,000. The sum not to exceed \$890,000 will be paid from the Special Education Speech Fund.

The Solis Group is continuing to provide project labor coordination services for Phase 7 of the Heating Ventilating Air Conditioning and Roof Renovations Project at Chula Vista Learning Community Charter. The cost not to exceed \$15,800 will be paid from General Obligation Bond or other Capital Funds. Services commenced August 1, 2023, and will continue through completion of the project.

On June 15, 2022, the Board approved a contract with Specialized Therapy Services, Inc. in the amount of \$15,000 for independent educational evaluations. On May 24, 2023, an additional \$30,000 was approved. Another amendment to the contract is required for \$36,000. The sum not to exceed \$81,000 will be paid from the Speech and Language Fund.

On June 14, 2023, the Board approved a contract with Stepping Stones Group in the amount of \$1,260,000 for speech services. An amendment to the contract is required for an additional \$180,000. The sum not to exceed \$1,440,000 will be paid from the Special Education Speech Fund.

Televisa/Energy Communications Group will provide media advertising for the Chula Vista Elementary School District enrollment campaign. Services will be provided July 1, 2023, through September 30, 2023. The sum not to exceed \$10,000 will be paid from the General Fund.

Televisa/Energy Communications Group will provide media advertising for the Chula Vista Elementary School District enrollment campaign. Services will be provided October 1, 2023, through December 20, 2023. The sum not to exceed \$15,000 will be paid from the General Fund.

The Animal Pad provided educational information regarding dog care and safety to students at Muraoka Elementary School. Services were provided May 22, 2023. The sum not to exceed \$850 will be paid from the Reimbursement Fund.

The Ed Ladder will provide supplemental instruction under Title 1 equitable services to identified K-6 students at Our Lady of Mt. Carmel School in English Language Arts and/or Mathematics. Services will be provided September 14, 2023, through April 26, 2024. The sum not to exceed \$4,098 will be paid from Title I, Part A Funds.

The Ed Ladder will provide supplemental instruction under Title 1 equitable services to identified K-6 students at St. Charles School in English Language Arts and/or Mathematics. Services will be provided September 14, 2023, through April 26, 2024. The sum not to exceed \$3,513 will be paid from Title I, Part A Funds.

The Ed Ladder will provide supplemental instruction under Title 1 equitable services to identified K-6 students at St. John of the Cross School in English Language Arts and/or Mathematics. Services will be provided September 14, 2023, through April 26, 2024. The sum not to exceed \$2,342 will be paid from Title I, Part A Funds.

The Ed Ladder will provide supplemental instruction under Title 1 equitable services to identified K-6 students at St. Pius X School in English Language Arts and/or Mathematics. Services will be provided September 14, 2023, through April 26, 2024. The sum not to exceed \$2,927 will be paid from Title I, Part A Funds.

The Ed Ladder will provide supplemental instruction under Title 1 equitable services to identified K-6 students at St. Rose of Lima School in English Language Arts and/or Mathematics. Services will be provided September 14, 2023, through April 26, 2024. The sum not to exceed \$7,611 will be paid from Title I, Part A Funds.

The Regional Intervention Program will provide training to staff. Services will be provided October 1, 2023, through June 30, 2024. The sum not exceed \$20,000 will be paid from the Child Development Fund.

The Water Conservation Garden-Ms. Smarty Plants will perform educational assemblies for students on conservation, with a focus on water conservation and drought, local ecosystems, plants and earth stewardship to several school sites. Services will be provided July 1, 2023, through June 30, 2024. This is free of charge.

Wilkinson Hadley King & Co., LLP, will prepare the 2022-23 State nonprofit corporation tax returns for the Chula Vista Elementary School District Public Facilities Financing Corporation (PFFC). The PFFC facilitates issuances of District Certificates of Participation debt issuances which provide the funding for construction of new schools paid by Community Facilities District (CFD) funds. The Board of Education serves as the Board of Directors for the PFFC, with the School Board President presiding as Chairperson. The sum not to exceed \$1,000 has not increased from the 2021-22 Tax Return and will be paid primarily from CFD Funds.

Wilkinson Hadley King & Co. LLP will conduct the two-phase audit required by the State Facility Grant for Harborside Elementary School. Services will commence September 14, 2023, and continue until completion of the audit. The cost not to exceed \$5,250 will be paid from the General Fund.

Wilkinson Hadley King & Co. LLP will conduct the two-phase audit required by the State Facility Grant for Sunnyside Elementary School. Services will commence September 14, 2023, and continue until completion of the audit. The cost not to exceed \$4,750 will be paid from the General Fund.

ADDITIONAL DATA:

Additional information is available for review in the Office of the Assistant Superintendent for Human Resources Services and Support.

STAFF RECOMMENDATION:

Recommend approval and/or ratification.

MANAGEMENT JOB DESCRIPTION

COORDINATOR OF ATHLETIC PROGRAMS

JOB SUMMARY:

The Coordinator of Athletic Programs is responsible for the planning and implementation of the direct instruction for youth sport teams, programs/clubs, camps youth sports leagues. Create daily fitness challenges. Coordinate gym use and rentals with the finance departments.

ESSENTIAL JOB FUNCTIONS:

- Create, organize, and supervise seasonal youth league programs; recruit players and coaches; train coaches; officiate games, coordinate banquets, order equipment and uniforms; schedule games/practices as needed, etc.
- Evaluate available sports opportunities for school-age youth and conceive, develop, and implement new leagues and/or classes to fill gaps.
- Organize enrichment classes during after school and intersession camps.
- Work as part of the Camp team during school breaks.
- Provide coaching clinics.
- Assist in coordinating other youth sport classes.
- Administer youth sports Leagues (basketball, football, soccer, kickball, etc.): register players; assign captains; supervise team "drafts"; schedule games, officials, scorekeepers; order supplies; supervise games.
- Supervise scorekeepers and manage the contract with the Referees and Umpires associations.
- Collaborate with the Director of Communications to create a recreation/league marketing plan that includes class descriptions, website content, communication strategies/channels, and development and distribution of collateral materials.
- Perform all necessary administrative responsibilities, including but not limited to phone calls, emails, recruitment of new participants, and other program-related duties.
- Manage inventory of recreational and sports league equipment, ensuring that the amount of equipment is sufficient for program needs and that equipment is in good working condition.
- Plan, coordinate, schedule, promote, lead, and evaluate recreation programs and special events.
- Research and assist in formulating safety policies and procedures.
- Clearing coaches and volunteers (Livescan/Reference Checks)
- Assist in the development and monitoring of the Sports and Recreation program budget.
- Partner with other program staff to develop and carry out developmentally appropriate youth and fitness activities.
- Coordinate gym use and rentals with finance departments.

- Build relationships with feeder districts and sports directors to use Chula Vista as a feeder club and build youth sports in the South Bay.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

Credentials:

- Multiple Subjects Credential.
- Special Education Credential.
- Physical Education Credential.

Education and Experiences:

- Master's Degree.
- Five years of experience.

Knowledge Of:

- Physical Education practices.
- Organized sports best practices.
- Current trends in youth sports.
- Coaching, organizing games, schedules and tournaments.

Personal Qualities:

Ability To:

- Provide leadership and direction, analyze problems, make decisions, communicate, and interact effectively and professionally under pressure, communicate orally and in writing, and work with a multiethnic staff and community.
- Manage large scale projects, identify potential challenges, evaluate alternative solutions, and prepare sound recommendations based on data and research.
- Work collaboratively with other administrative leaders in carrying out the work of the department and goals of the district that includes collaboration and team building through an interest-based, problem-solving approach.
- Thrive in an achievement-oriented and fast-paced environment.
- Receive and delegate tasks to recreation groups and volunteer help.
- Organize and prioritize workload.
- Establish and maintain strong working relationships with participants and coworkers.
- Possess knowledge of the principles and techniques of planning, organizing, promoting, and evaluating sports programs.

Management Salary Schedule I
BOARD APPROVED:

**COORDINATOR OF EXPANDED LEARNING
OPPORTUNITIES PROGRAM (ELOP) CLASSIFIED**

JOB SUMMARY:

Under the supervision of the Director of Expanded Learning Opportunities Program (ELOP), the Coordinator of ELOP provides leadership, service, and support in developing and implementing supplemental extended learning programs, including after school and intersession programs across the Chula Vista Elementary School District for grades TK-6. The ELOP Coordinator supports the academic, social and emotional elements of these programs, ensuring they are pupil-centered, results driven, include community partners, and complement, but do not replicate, learning activities in the regular school day and school year. The Coordinator is responsible for the implementation of a program plan, recruitment of students, staffing, coordination of transportation, staff training and professional development, observation of programs and feedback on their effectiveness. They will ensure ELOP funded programs provide safe, engaging activities on and off campus for students in the areas of academics, enrichment, sports, recreation and more.

ESSENTIAL JOB FUNCTIONS:

- Assists in the development, organization and implementation of after school and intersession programs to increase student achievement, as well as social and emotional skills.
- Directly assists the creation and ongoing revision of the ELO-Program Plan Guide.
- Collaborates in the development of age-appropriate programs and activities for students in grades TK-6 including literacy enrichment, instructional interventions, homework assistance, mealtime, recreational and physical activities, intramural sports leagues, STEAM focused enrichment activities and organize special events.
- Provides leadership, supervision and accountability for extended learning programs, including enrollment, curriculum, assessment, behavior management and staffing.
- Collaborates and oversees the After School Education and Safety Program (ASES), Dynamic After-School Hours (DASH) programs and fee based childcare programming.
- Meets regularly with staff to discuss and address priorities, including critical concerns; assures that goals are clearly defined and achieved.
- Coordinates extended learning opportunities with community partners.
- Communicates and supports sites with information to the school community about extended learning opportunities to ensure robust outreach and high participation rates.

- Collects operational data to ensure continuous improvement in program effectiveness.
- Gathers and supports the reporting of information related to the Expanded Learning Opportunities Program funding as required by the state and to the CVESD school board.
- Adheres to communicates policies, procedures, laws and regulations for staff and parents as necessary.
- Works with site principals to develop site-based expanded learning program plans.
- At times may be required to work outside normal business hours and work extended hours to accomplish requirements of the position.
- Supports the efforts in the organization and expansion of Districtwide sports league.
- Assists with the selection, supervision, and training of assigned staff.
- Performs other related duties as assigned or directed.

Minimum Qualifications:

- Experience in providing staff development.
- Strong written and oral communication skills.
- Strong educational technology skills.
- Strong organizational skills.

Knowledge, Skills, and Abilities:

- Capacity to manage multiple projects simultaneously in a fast-paced environment, balancing day-to-day operations with special projects.
- Problem-solving and analytical skills with a management style that considers multiple approaches to challenges.
- Strong presentation skills.
- Ability to support and inform parents regarding expanded learning programs.
- Highly knowledgeable and experienced with expanded learning program requirements.
- Ability to work independently with limited direct supervision, and to adhere to schedules and timelines.
- Ability to work collaboratively with various groups to gain consensus related to project implementation.
- Excellent public relations skills.

Management Salary Schedule I
BOARD APPROVED:

MANAGEMENT JOB DESCRIPTION

EQUITY AND ACCESS COORDINATOR

JOB SUMMARY:

Under the direction of the Area Assistant Superintendent, provides leadership to principals and other staff members to ensure culturally-responsive academic programming that accelerates student achievement and closes opportunity gaps between racial, ethnic, and economic groups.

ESSENTIAL JOB FUNCTIONS:

- Assists the Area Assistant Superintendent to establish strategic goals for the professional learning of District staff, aligns staff and financial resources, builds culture, and drives performance to ensure goals are achieved.
- Assists the Area Assistant Superintendent with materials (e.g., plans, budgets, funding requests, reports, analyses, recommendations, procedures, etc.) for the purpose of documenting activities and issues, meeting compliance requirements, providing audit references, making presentations, and/or providing supporting materials for requested actions.
- Provides leadership and vision to District staff to ensure principals and teachers have the knowledge, skills, and dispositions to deliver culturally-responsive academic programming that accelerates student achievement and closes opportunity gaps between racial, ethnic, and economic groups.
- Provides leadership to ensure instructional environments support academic rigor, access, cultural relevance, and relationships that ignite the potential of each and every student.
- Provides leadership for, and coordinates the development of a District diversity/equity plan.
- Provides coaching and support to principals that focus on instructional leadership, school culture, data-analysis, data-driven decision-making, and family and community engagement.
- Researches a variety of topics (e.g., courses, materials, training, consultants, etc.) for the purpose of developing new programs that meet staff training needs.
- Acts as a resource to other staff members regarding best practices of adult learning; leads the development of protocols, guidelines, evaluation tools, and other resources to support high-quality professional learning across the District.
- Ensures the development and delivery of training programs and opportunities that address diversity, inclusion, equal employment opportunity, affirmative action, and compliance issues in ways that meet the needs of students, employees, administrators, and partners.
- Collaborates with various staff members to design and direct a wide variety of professional development services for principals, associate principals, and aspiring leaders by developing instructional programs, promotional materials, and enrollment and tracking methodologies for the purpose of implementing professional growth program activities that address training needs of the District.

- Encourages cross-functional collaboration by communicating effectively and sharing knowledge and expertise with leadership teams.
- Provides support to the Superintendent and Assistant Superintendents; acts as a resource regarding evaluation systems.
- Provides support on equity matters to sites.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

- Bachelor's Degree.
- Leadership experience for 5 or more years.

Knowledge, Skills, and Abilities

- Highly knowledgeable and experienced with research-based, culturally responsive school leadership practices and equity-driven leadership.
- Demonstrated leadership and project management skills (planning, coordinating, implementing, and evaluating).
- Experience and demonstrated success with evidence-based decision-making.
- Ability to work collaboratively with various groups to gain consensus related to project implementation.
- Demonstrated strong interpersonal skills and positive working relationships with individuals, teams, and stakeholder groups at all levels of the organization.
- Demonstrated excellent oral and written communication skills.
- Ability to work independently with limited direct supervision, and to adhere to schedules and timelines.

Ability to use MS Office tools to facilitate organization, communication, presentations and data analysis.

Management Salary Schedule I
BOARD APPROVED:

**TEACHER ON SPECIAL ASSIGNMENT –
EARLY CHILDHOOD EDUCATION**

JOB SUMMARY:

Under the supervision of the Director of Early Childhood Education, the Teacher on Special Assignment – Early Childhood Education (“TOSA”) develops and facilitates professional development tools and resources to support Early Childhood Education teachers and students. The TOSA is an Early Childhood Education (ECE) teacher with experience and expertise in developing, adapting, and implementing curriculum for students in ECE (Transitional Kindergarten/PreK). Experience and expertise in implementing the essential elements of Early Education Classrooms is essential. TOSA shall provide the following types of support: direct, indirect, and/or technical. Direct support involves support provided to a student including modeling teacher/assistant instruction, direct instruction to student, in-class coaching and training of support staff, data collection, student assessment, etc. Indirect support occurs outside of the classroom and it may include providing guidance curriculum or instruction implementation, lesson planning, classroom management, collaborating with Special Education teachers and reviewing IEPs. Technical support is provided through professional development, coaching, modeling, etc. Experience and expertise in developing and leading professional development, coaching for instructional improvement and demonstrated leadership skills are required.

ESSENTIAL JOB FUNCTIONS:

- Consult, collaborate and coach general and special education teachers and paraprofessionals to support inclusive practices in the least restrictive environment for the purposes of informing and differentiating instruction for students with disabilities.
- Design and deliver professional development and coaching to enhance professional standards.
- Provide professional development to teachers in working within Early Childhood Education.
- Curriculum support– provide guidance to develop or create ELA, math and other academic curricular materials, support to differentiate lessons, and provide support of curricular materials through the use of technology.
- Behavior support and classroom management support – designs and assists with implementation of behavior strategies and collaborate with behavior teams if needed.
- Schedules: student, staff, and classroom scheduling support.
- Environmental: supporting teachers in creating environments to promote student success and high quality instruction that is age appropriate.
- Special assignments as assigned throughout the year.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

Credential:

- Multiple Subjects Credential.

Education:

- Bachelor's degree, including all courses to meet credential requirements.
- Preferred 2 years experience teaching in Early Education.

Certificated Salary Schedule:

BOARD APPROVED: 2/5/90

REVISION DATES: 10/4/05

1/19/10

**TEACHER ON SPECIAL ASSIGNMENT –
SPECIAL EDUCATION**

JOB SUMMARY:

Under the supervision of the Director of Early Childhood Education, the Teacher on Special Assignment – Early Childhood Education (“TOSA”) develops and facilitates professional development tools and resources to support Early Childhood Education teachers and students. The TOSA is an Early Childhood Education (ECE) teacher with experience and expertise in developing, adapting, and implementing curriculum for students in ECE (Transitional Kindergarten/PreK). Experience and expertise in implementing the essential elements of Early Education Classrooms is essential. TOSA shall provide the following types of support: direct, indirect, and/or technical. Direct support involves support provided to a student including modeling teacher/assistant instruction, direct instruction to student, in-class coaching and training of support staff, data collection, student assessment, etc. Indirect support occurs outside of the classroom and it may include providing guidance curriculum or instruction implementation, lesson planning, classroom management, collaborating with Special Education teachers and reviewing IEPs. Technical support is provided through professional development, coaching, modeling, etc. Experience and expertise in developing and leading professional development, coaching for instructional improvement and demonstrated leadership skills are required.

ESSENTIAL JOB FUNCTIONS:

- Consult, collaborate and coach general and special education teachers and paraprofessionals to support inclusive practices in the least restrictive environment for the purposes of informing and differentiating instruction for students with disabilities.
- Design and deliver professional development and coaching to enhance professional standards.
- Provide professional development to paraprofessional special education staff (prompt fading/appropriate prompting, on the spot accommodations/modifications, access - using the environment or what is available to adapt/implement goals, fostering independence, implementing IEP goals, data collection, instructional strategies, etc.).
- Curriculum accommodations/modifications support– provide guidance to develop or create ELA, math and other academic curricular materials primarily through the use of technology.
- Behavior support and classroom management support – designs and assists with implementation of behavior strategies and BIP's, i.e., support development of behavior goals, social narratives, etc.

Teacher on Special Assignment – Special Education
Page 2

- Schedules: student, staff, and classroom scheduling support.
- Environmental: supporting teachers in creating environments to promote student success.
- Special assignments as assigned throughout the year.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

Credential:

- Mild/Moderate Credential or Moderate/Severe Credential.

Education:

- Bachelor's degree, including all courses to meet credential requirements.

Certificated Salary Schedule:
BOARD APPROVED:

MANAGEMENT JOB DESCRIPTION

SENIOR DIRECTOR OF STUDENT, FAMILY, COMMUNITY, AND INSTRUCTION SERVICE AND SUPPORT

JOB SUMMARY:

Under the administrative direction of the Area Assistant Superintendent, coordinates, student/school safety, intergenerational, adult education, family literacy, and extended-day programs and services for students, families, and the community, assuming full compliance with federal and state laws. Provides direct support to target schools coaching Principals to improve instructional practices.

ESSENTIAL JOB FUNCTIONS:

- Provides coaching, support, and professional development to principals, teachers, and staff.
- Oversees the development and reviews budget and financial data; controls and authorizes expenditures in accordance with established policies; directs the implementation of a financial plan and process for funding support services; and facilitates planning and staff allocation.
- Plans, organizes, and implements long- and short-term projects with focused improvement of instructional practices.
- Oversees the preparation and maintenance of a variety of statistical and narrative reports, records, to ensure reporting requirements are met for federal and state agencies, District officials, and the Board of Education.
- Serves as liaison and communicates with District administrators, governmental and regional agencies, other organizations, and state and county to coordinate activities and programs, resolve issues and conflicts, and exchange information.
- Oversees policies and procedures to ensure effective and efficient management controls among student, family, and community services administrators.
- Oversees the Chula Vista Collaborative and Family Resource Centers.
- Serves as departmental resource for current research and trends related to student, family, and community services programs; and responds to staff, parent, community, and media questions on related issues.
- Oversees development of training materials, manuals, information bulletins, and other materials; and directs the preparation of funding applications for new and existing grants, other funding sources, and for reimbursement requests ensuring compliance with funding requirements as appropriate.
- Oversees and supervises professional development for all student, family, and community services programs.
- Performs other duties as assigned.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

Applicable Credentials:

- Standard Elementary, Multiple Subject, CLAD, Specialist credentials (e.g. Ryan), Tier I Administrative Credential.

Training and Experience:

- Advanced degree in appropriate field (M.S. or Ed.D.). Five years of progressively responsible experience in education administration including serving as site principal. Experience in managing state programs and/or grants preferred. Evidence of highly successful teaching experience.

Cabinet Management Salary Schedule
BOARD APPROVED: 03/09/22
REVISION DATES:

MANAGEMENT JOB DESCRIPTION

FACILITIES MAINTENANCE MANAGER

JOB SUMMARY:

Under the direction of the Director of Facilities, Planning, Maintenance and Operations, establishes, maintains, supervises, and further develops the District's safety and facility maintenance functions including after hour facility emergencies. Reviews new construction and modernization construction documents prior to the Division of the State Architect submittal. Supervises and evaluates assigned staff. Provides leadership and promotes teamwork, collaboration, and training for optimum services and support. Performs related duties as assigned.

ESSENTIAL JOB FUNCTIONS:

- Supervises, inspects, and evaluates the construction and maintenance work product of assigned personnel and outside contractors to ensure work is completed as specified.
- Inspects facilities to evaluate conditions affecting health, safety, and risk management control and takes action on immediate hazards.
- Estimates labor, materials, and other costs and develops plans for deferred and discretionary maintenance of facilities projects.
- Establishes and maintains a priority system for emergency repairs and work order requests.
- Establishes and maintains the District's Storm Water Pollution Prevention Plan, and the Labor Compliance Program.
- Develops and maintains a program for the maintenance, repair, and new installation of all the District's asphalt or concrete.
- Attends meetings, workshops, and conferences to maintain current knowledge of legislation, regulations, and legal codes applicable to hazardous materials, indoor air quality, and maintenance work.
- Establishes and maintains effective working relationships with all parties including teachers, administrators, coworkers, contractors, engineers, and the general public.
- Assists with implementation of the District's Labor Compliance Program.
- Implement and oversee a comprehensive asset management program for the school district, ensuring efficient utilization and maintenance of vehicles, equipment, tools, and materials while adhering to budgetary constraints.
- Promote a safe and inclusive environment that encourages respect, diversity, and well-being, addressing any disciplinary or safety issues promptly and effectively.
- Participates in bid openings and staff interviews.

- Implement data-driven decision-making processes, utilizing assessment data and other relevant metrics to continually evaluate and improve departmental programs and student outcomes.
- Support professional development opportunities for staff to enhance best facility, maintenance management practices, instructional technology integration, and overall professional growth.
- Performs related duties as assigned.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

- Evidence of successful facilities, maintenance and/or construction experience, some of which shall have been as a construction inspector, superintendent, foreman, or building inspector.
- Knowledge of materials, tools, and methods used in the maintenance and repair of building systems; federal EPA requirements and regulations; principles of supervision, performance evaluation, and training; (ASHRAE) American Society of Heating, Refrigeration and Air Conditioning Engineers standards; CAL/OSHA regulations; and Department of Environmental Health, and Division of Industrial Safety regulations.
- Graduation from high school supplemented by specialized training in the building trades in either a trade school or university.
- Ability to read blueprints and estimate time and material for work orders; train, plan, organize, evaluate, and supervise the work of assigned staff; establish and maintain proper records; use computer-based data programs; establish and maintain effective working relationships; communicate and interact effectively and professionally; analyze situations and adopt effective courses of action; meet schedules and timelines.
- Must secure and maintain asbestos and building inspection certification.
- Must have a valid California driver's license, have a good driving record, and maintain insurability under the District's insurance program.

Management Salary Schedule: Range M
BOARD APPROVED: 6/22/99
REVISION DATES: 6/6/00
12/9/03
07/1/06
9/19/07

MANAGEMENT JOB DESCRIPTION

FACILITIES OPERATIONS MANAGER

JOB SUMMARY:

Under the direction of the Director of Facilities, Planning, Maintenance and Operations, directs, plans, coordinates, schedules, manages, and evaluates the District's groundskeeping and related facility maintenance and construction issues, including after hour facility emergencies. Supervises and evaluates assigned custodial and support staff. Assists the Director in the planning and development of the District's custodial, landscaping and irrigation systems. Conducts investigations of indoor air quality or mold activities. Documents and calculates fees for all hazardous waste generated by the District and establishes a business plan for the Department of Environmental Health. Committed to providing leadership, promoting teamwork, collaboration, and cross-training to provide optimum services and support. Performs related duties as assigned.

ESSENTIAL JOB FUNCTIONS:

- Plans, coordinates, directs, and oversees essential groundskeeping/maintenance and construction-related issues by setting priorities to meet schedules and timelines.
- Develops and promotes teamwork and cross-training of respective departments to provide optimum safety, services, and support for students, staff, and community.
- Develops methods and procedures that provide continuity and efficiency in the groundskeeping department.
- Provides support in a variety of District-related projects, such as new construction, modernization, and major capital improvement projects.
- Establishes and ensures the proper maintenance of District's groundskeeping equipment and records for safety, administrative, and audit purposes.
- Establishes and maintains cooperative and effective working relationships with others.
- Participates in bid openings and staff interviews.
- Manages and coordinates with local and state health, fire, and law enforcement agencies in removal of hazardous materials; maintains records; and calculates required fees.
- Coordinates and maintains the District's Asbestos and Lead Abatement Programs in compliance with applicable regulations.
- Attends meetings, workshops, and conferences to maintain current knowledge of legislation, regulations, and legal codes applicable to hazardous materials, indoor air quality, and grounds maintenance and custodial work.
- With the approval of the Administration, develops and maintains the District Energy Management Plan.

- Implement and oversee a comprehensive asset management program for the school district, ensuring efficient utilization and maintenance of vehicles, equipment, tools, and materials while adhering to budgetary constraints.
- Promote a safe and inclusive environment that encourages respect, diversity, and well-being, addressing any disciplinary or safety issues promptly and effectively.
- Support professional development opportunities for staff to enhance facility operations and overall professional growth.
- Participates in bid openings and staff interviews.
- Performs related duties as assigned.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

- Responsible experience in management, landscaping, groundskeeping, custodial operations and construction or equivalent.
- Ability to read blueprints and estimate time and material for work orders; train, plan, organize, evaluate, and supervise the work of assigned staff; establish and maintain proper records; use computer-based data programs; establish and maintain effective working relationships; communicate and interact effectively and professionally; analyze situations and adopt effective courses of action; meet schedules and timelines.
- Work harmoniously with outside vendors, school staff, and the public.
- Must possess, a valid Qualified Applicator Certificate issued by the State of California, Department of Food and Agriculture, as applicable to school buildings and ground pest control within six months of employment/appointment.
- Must secure and maintain asbestos and building inspection certification.
- Graduation from high school or its equivalent supplemented by courses in horticulture, agriculture, grounds/gardening, or maintenance work is highly desirable.
- Must have a valid California driver's license, have a good driving record, and maintain insurability under the District's insurance program.

Management Salary Schedule: Range M
BOARD APPROVED: 06/06/00
REVISION DATES: 12/09/03

MANAGEMENT JOB DESCRIPTION

DIRECTOR OF FACILITIES, PLANNING, MAINTENANCE AND OPERATIONS

JOB SUMMARY:

Under the direction of the Deputy Superintendent, plans, organizes, and manages work of assigned Facilities, and Planning, Maintenance and Operation Department personnel. Directs, reviews, and inspects contract work, new construction, environmental safety, maintenance, and operation activities. Performs related duties as assigned. Committed to providing leadership, promoting teamwork, collaboration, and cross-training to provide optimum services and support.

ESSENTIAL JOB FUNCTIONS:

- Plans, coordinates, directs, and oversees essential groundskeeping/maintenance and construction-related issues by setting priorities to meet schedules and timelines.
- Plan, organize and direct Facilities and Planning Department, Maintenance and Operations Department and personnel as assigned.
- Measure, control and monitor departmental key performance indicators (KPIs)
- Assign priorities to work orders and maintenance projects; develop and implement long-range maintenance programs.
- Recommends and coordinates new construction, modernization, and deferred maintenance projects.
- Review with Maintenance and Operations management work orders and facility services requests for school sites, in advance, to determine work to be performed; assign appropriate work crew and assure proper tools, supplies and equipment are provided.
- Exercises responsibility for the planning of proposed facilities with staff and architects from inception to completion of construction.
- Plans, organizes, coordinates, and supervises effective maintenance, grounds keeping, and custodial program to meet the needs of the District.
- Reviews, approves, and coordinates all Board items related to Facilities, Maintenance and Operations.
- Assists in the creation of priority list, estimates and other related documents as it relates to school district facilities.
- Represents the District with construction managers, architects, engineers, inspectors, regulatory and government officials, and contractors.
- Directs the design, construction, inspections, repairs, and maintenance of all District facilities, properties, and grounds.

- Coordinates the activities of construction project executives / managers, construction superintendents, engineers, consultants, special inspectors, architects, contractors and building inspectors during the process of construction.
- Ensures that the Office of State Architect specifications and requirements are being met, and that projects are constructed in accordance with the plans and specifications adopted by the District. Ensures all warranty issues identified during the warranty period are repaired/ replaced.
- Makes recommendations for architectural services and maintains contracts with technical consultants and specialists on problems of design and construction. Supervises bidding process for construction projects.
- Works closely with architects and coordinates activity between the District and all local, State, and federal agencies which may be involved in the facilities design and construction process, including utility companies, assessment districts, developers, and other involved entities.
- Facilitates the development of standard specifications and equipment lists for all future schools.
- Establishes and maintains close working relationships with local, state, and federal agencies as necessary, and meets all legal and safety requirements in law and administrative code.
- Read and interpret plans and specifications.
- Makes periodic tests of materials and workmanship.
- Conducts regular and final inspections and recommends acceptance of District construction projects.
- Reviews and recommends change orders.
- Assists with financial planning of facilities and operational needs, including preparation and oversight of departmental budgets, long range facilities need, and remodeling projects. Reviews and certifies progress payment requests submitted by the contractor.
- Prepares plans and specifications for tenant improvements and maintenance projects not requiring the services of an architect.
- Understands and remains current in legal matters, legislation, and regulations affecting facilities matters, and takes appropriate action as necessary. Works with the District Safety Leadership to design, build, and maintain optimally safe conditions for employees and students.
- Prepares research reports and analytical data to facilitate the best management decisions and efficiency of the department.
- Assist in the development of the Facilities Master Plan
- Manages District wide programs such as: Integrated Pest Management, Lead Abatement, Energy Management, A.D.A Compliance, A.H.E.R.A and others.
- Directs and maintains cooperative and effective working relationships with others.

- Ensure compliance with relevant educational regulations, policies, and procedures, and coordinate with District and state officials to maintain high standards of education and accountability.
- Manage the department's budget and allocate resources efficiently, prioritizing approved initiatives, infrastructure improvements, and student focused services.
- Promote a safe and inclusive environment that encourages respect, diversity and address any disciplinary or safety issues promptly and effectively.
- Support professional development opportunities for staff to enhance overall professional growth.
- Lead and participate in strategic planning initiatives to set and achieve long-term District facilities, maintenance, and operational goals, fostering innovation and continuous improvement throughout the District.
- Represent the District in various community events, meetings and/or forums.
- Performs related duties as assigned.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

- Knowledge of business management, architectural design, basic engineering, and construction operations and procedures; knowledge of the building codes, ordinances, and regulations of the state and local authorities; knowledge of California Title 19 provisions; knowledge of pertinent safety orders issued by the State of California Division of Industrial Safety; knowledge of the methods of construction of masonry, structural steel, timber, concrete, and reinforced concrete buildings and foundations; knowledge of inspectional methods and their practical application; knowledge of building trade terminology.
- Ability to supervise the maintenance and operations of the District; to read and interpret building plans, specifications, and related contract documents; detect construction anomalies by inspection, inferior materials, and poor workmanship; to take samples of materials and prepare test specimens for laboratory analysis; to keep accurate records; to make clear and concise reports; plan and direct facilities planning and construction; supervise the maintenance and operations program for the school district; to supervise others and deal tactfully and effectively with representatives of private and public agencies as well as District personnel.
- Five years of responsible experience in management, architectural design, construction engineering or equivalent.
- Any combination of training and experience equivalent to a bachelor's degree in engineering and construction management.

Management Salary Schedule: Range A
BOARD APPROVED: 05/07/96
REVISION DATES: 02/09/03

DISTRICT COMMUNITY SCHOOL DIRECTOR

JOB SUMMARY:

Under the general direction of the assigned department or division head, coordinate and provide leadership and direction to site community school coordinators, administrators, school teams in the establishment, and District Parent Engagement Liaison, and development of community schools as it relates to the defined program pillars and structures. Reports regularly to the District Steering Committee on progress towards implementation of Community Schools.

ESSENTIAL JOB FUNCTIONS:

- Coordinate and provide leadership and direction to site community school coordinators, site administrators and school teams in one or more areas of the community school pillars.
- Provide support to site community school coordinators and school teams to build relationships and partnerships in order to provide needed services for students and families.
- Supports and supervises District Parent Engagement Liaison.
- Assist in the coordination and evaluation of coaching cycles and professional development offered to school sites in partnership with the site community school coordinator; recommend best practices and strategies for the development of model community schools.
- Lead assigned community school development projects and lead the implementation of new programs or services associated with supporting community schools.
- Identifies and recruits organizations and agencies willing to offer programs and services for students and families in the community in order to create partnerships beneficial to the District to support community school sites; develop effective partnerships that foster participation and collaboration.
- Plan, organize and conduct site community school coordinator professional development.
- Assist in the formulation and development of policies, procedures, and programs for community schools.
- Assist in the preparation and maintenance of a variety of narrative and statistical reports, records, and files related to the effectiveness of assigned activities and personnel related to community schools; participate on district committees and provide regular reports to the District Steering Committee on progress towards implementation of community schools.
- Assist site community school coordinators and school teams to conduct a strengths and needs assessment to inform the development of partnerships and services for the community; conduct observations and research, gather and evaluate data to provide support and feedback.

- Communicate with other administrators, personnel, and outside organizations to coordinate activities and programs, resolve issues and conflicts, and exchange information; develop procedures to encourage effective and efficient management controls within assigned area.
- Perform other related duties as assigned.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

- Ability to effectively work with communities in need with dignity and respect.
- Ability to relate to a variety of ethnic and cultural groups; work in team environment; work effectively and efficiently with minimum supervision; model a caring and welcoming behavior.
- Knowledge of the social, emotional, and physical problems of children and families, crisis intervention, and effective methods of school intervention; community resources, structure and operations of human services and health care agencies, school and neighborhood-based organizations.
- Ability to provide leadership and direction in the administrative and instructional functions of the district.
- Maintain current knowledge of applicable provisions of federal, state, and district laws, rules, and regulations.
- Plan and organize programs.
- Analyze problems, make decisions, and be responsible for those decisions.
- Communicate effectively both orally and in writing. Interpret, apply and explain rules, regulations, policies and procedures.
- Meet schedules and timelines. Any combination of training, experience, and/or education equivalent to a master's degree, seven years of experience working with students and families in the TK-12 educational system or with organizations that serve school communities, and experience in establishment of community partnerships to support the development of comprehensive school systems and structures.

Management Salary Schedule: Range E
BOARD APPROVED: 11/09/22
REVISION DATES:

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

ITEM TITLE:

Adopt Resolution Acknowledging and Establishing the Second Monday of October as Indigenous Peoples' Day

 X Action

 Information

BACKGROUND INFORMATION:

The District recognizes that the Indigenous peoples of the lands that would later become known as the Americas have occupied these lands since time immemorial. The District values the invaluable contributions Indigenous peoples have made throughout history in public service, entrepreneurship, scholarship, the arts, and countless other fields.

ADDITIONAL DATA:

On October 8, 2021, President Biden issued the first-ever presidential proclamation recognizing Indigenous Peoples' Day to refocus the federal holiday celebrating Christopher Columbus toward an appreciation of Native peoples.

The District seeks to join the hundreds of other municipalities and school districts that recognize the second Monday of October as Indigenous Peoples' Day and to utilize this day as an opportunity to reflect upon the significant sacrifices made by Native peoples to this country and celebrate the thriving cultures and values of the Indigenous peoples.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend adoption.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. _____

Resolution Acknowledging and Establishing the Second)
Monday of October as Indigenous Peoples' Day _____)

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, the District recognizes that the Indigenous peoples of the lands that would later become known as the Americas have occupied these lands since time immemorial; and

WHEREAS, the District values the many contributions made through Indigenous peoples' knowledge, labor, technology, science, philosophy, arts, and countless other fields; and

WHEREAS, Indigenous Peoples' Day highlights a commitment to ensure educational equity and access to support Indigenous American learners to thrive academically; and

WHEREAS, Indigenous Peoples' Day encourages schools and districts to adopt practices and programs that value and use students' languages and cultural assets to promote long-term academic achievement; and

WHEREAS, San Diego County has 18 federally recognized Indigenous American reservations, more than any other county in the nation, and about 2,500 Native American students in the county's K-12 public schools.

NOW, THEREFORE BE IT RESOLVED that the Chula Vista Elementary School District recognizes Indigenous Peoples' Day on the second Monday of October.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 13^h day of September 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Chula Vista Elementary School District
Resolution No.
Page 2

STATE OF CALIFORNIA)
) ss
COUNTY OF SAN DIEGO)

I, Eduardo Reyes, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Human Resources
Services and Support

ITEM TITLE:

Approve Memorandum of Understanding with Chula Vista Educators Regarding
Transitional Kindergarten and Individual Class Size

 X Action

 Information

BACKGROUND INFORMATION:

Chula Vista Educators and Chula Vista Elementary School District entered into a Memorandum of Understanding (MOU) to support the needs of our transitional kindergarten students and the staff that work in these classrooms.

ADDITIONAL DATA:

A copy of the MOU and additional information are available for review in the Office of the Human Resources and Support Services.

FISCAL IMPACT/FUNDING SOURCE:

The fiscal impact associated with this MOU will be covered by the General Fund.

STAFF RECOMMENDATION:

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Human Resources
Services and Support

ITEM TITLE:

Ratify Memorandum of Understanding with Sweetwater Union High School District on Behalf of Arroyo Vista, Chula Vista Learning Community, Discovery, Mae L. Feaster, and Mueller Charter Schools for Participation in Middle School Sports League for the 2023-24 School Year

 X Action

 Information

BACKGROUND INFORMATION:

The District has been working with Sweetwater Union High School District (SUHSD) over the past five years to support dependent charter school participation in boys and girls sports. SUHSD has requested the District enter into a Memorandum of Understanding (MOU) for all the charter schools that wish to participate.

The MOU allows the five listed charter schools to participate in the SUHSD interscholastic Middle School Sports League.

ADDITIONAL DATA:

A copy of the MOU and additional information are available for review in the Office of the Human Resources and Support Services.

FISCAL IMPACT/FUNDING SOURCE:

None

STAFF RECOMMENDATION:

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Human Resources
Services and Support

ITEM TITLE:

Adopt Resolution Proclaiming October 8-14, 2023, as *Week of the School Administrator* in the Chula Vista Elementary School District

 X **Action**

 Information

BACKGROUND INFORMATION:

The State of California believes that leadership is important in education and has declared the week of October 8-14 as *Week of the School Administrator* in accordance with Education Code Section 44015.1. This declaration is made in recognition of the fact that leadership matters for California's public education system and the more than 6 million students it serves.

ADDITIONAL DATA:

The future of California's public education system depends upon the quality of its leadership. Research shows that great schools are led by great principals and great districts are led by great superintendents.

In the District, site instructional leaders are supported by administrative leaders. District school administrators are passionate lifelong learners who believe in the value of quality public education and that providing quality service for student success is paramount for the profession.

Additional information is available for review in the Office of the Assistant Superintendent of Human Resources Services and Support.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend adoption.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. _____

Resolution Proclaiming October 8-14, 2023,)
as *Week of the School Administrator* in the)
Chula Vista Elementary School District)

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, leadership matters for California's public education system and the more than 6 million students it serves; and

WHEREAS, school administrators are passionate lifelong learners who believe in the value of quality public education; and

WHEREAS, the title "school administrator" is a broad term used to define many education leadership posts. Superintendents, Assistant Superintendents, Executive Directors, Directors, Academy Directors, Principals, Associate Principals, special education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other District employees are considered administrators; and

WHEREAS, providing quality service for student success is paramount for the profession; and

WHEREAS, most school administrators began their careers as teachers. The average administrator has served in public education for more than a decade. Most of California's Superintendents have served in education for more than 20 years. Such experience is beneficial in their work to effectively and efficiently lead public education and improve student achievement; and

WHEREAS, public schools operate with lean management systems. Across the nation, public schools employ fewer managers and supervisors than most public and private sector industries including transportation, food service, manufacturing, utilities, construction, publishing, and public administration; and

WHEREAS, school leaders depend upon a network of support from school communities—fellow administrators, teachers, parents, students, businesses, community members, boards of trustees, colleges and universities, community and faith-based organizations, elected officials, and district and county staffs and resources—to promote ongoing student achievement and school success; and

WHEREAS, research shows that great schools are led by great principals and great districts are led by great superintendents. These site leaders are supported by extensive administrative networks throughout the state; and

WHEREAS, the State of California has declared the week of October 8-14, 2023, as *Week of the School Administrator* in accordance with Education Code Section 44015.1; and

WHEREAS, the future of California's public education system depends upon the quality of its leadership.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education commends all school leaders in the District for the contributions they make to successful student achievement and declares October 8-14, 2023, as *Week of the School Administrator* in the Chula Vista Elementary School District.

BE IT FURTHER RESOLVED that each department and school is encouraged to undertake activities to recognize and honor school administrators during this week.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 13th day of September 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
) ss
COUNTY OF SAN DIEGO)

I, Eduardo Reyes, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Student Services

ITEM TITLE:

Ratify First Amendment to Memorandum of Understanding with Casey Family Programs for the Collaboration Project

 X **Action**

 Information

BACKGROUND INFORMATION:

At its regular meeting on January 18, 2023, the Board approved a Memorandum of Understanding (MOU) with Casey Family Programs (CFP) to expand a trauma and healing approach in support of students and their families served by the District.

This Amendment to the MOU reflects an increase in CFP contribution which will fund District Social Workers to attend the National Association of the Education of Homeless Children and Youth (NAEH CY) Conference.

ADDITIONAL DATA:

A copy of the MOU Amendment is available for review in the office of the Assistant Superintendent of Student Services.

FISCAL IMPACT/FUNDING SOURCE:

CFP will contribute an additional \$14,841 to the original \$30,000, bringing the total contribution to the District to \$44,841 to offset collaboration project costs.

STAFF RECOMMENDATION:

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Student Services

ITEM TITLE:

Ratify Subrecipient Agreement with South Bay Community Services Corporation for Community Assessment Team Services for the Period of July 1, 2023, Through June 30, 2024

 X Action

 Information

BACKGROUND INFORMATION:

South Bay Community Services (SBCS) is the recipient of the Community Assessment Teams (CAT) contract. The District, Chula Vista Community Collaborative (CVCC), and SBCS have developed a Subrecipient Agreement to provide referral, screening, and coordination of wraparound service delivery to students and their families through the Family Resource Centers (FRCs). This agreement is a renewal of a current agreement. The CAT contract from SBCS will enable the FRCs to expand services available to students and families. These services include counseling, case management, youth groups, and other support services. The FRCs, managed by CVCC, serve as central points of access for families.

ADDITIONAL DATA:

Additional information is available for review in the office of the Assistant Superintendent of Student Services.

FISCAL IMPACT/FUNDING SOURCE:

The District will receive up to \$5,000 for use by CVCC during the 2023-24 school year.

STAFF RECOMMENDATION:

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Student Services

ITEM TITLE:

Adopt Resolution Endorsing the *2023 RED RIBBON CAMPAIGN*

 X **Action**

 Information

BACKGROUND INFORMATION:

The annual *RED RIBBON CAMPAIGN* is scheduled from October 23-31, 2023. The theme for this year is “Be Kind to Your Mind.” The *RED RIBBON CAMPAIGN* originated to honor Drug Enforcement Administration Special Agent, Enrique S. Camarena who died in the line of duty. In 1988, Red Ribbon Week was proclaimed by the United States Congress, and each year, the last week in October is designated Red Ribbon/Drug Awareness Week.

The *RED RIBBON CAMPAIGN* offers an excellent opportunity to unite families and communities in supporting drug-free and tobacco-free lifestyles. During Red Ribbon Week, ribbons are distributed to students and staff, to be worn as a symbol of a drug-free and tobacco-free choice and to represent a commitment to healthy, drug-free and tobacco-free lives. Schools are encouraged to promote Red Ribbon Week activities during this week. Activities may include:

- Discuss the Red Ribbon Pledge: To grow up safe, healthy, and drug-free.
- Promote Red Ribbon themed activities: Spirit days, in-person, or virtual schoolwide assemblies, etc.
- Art, poster, or essay contests sponsored by PTA, Booster Clubs, Community Partners, and/or Student Council.

ADDITIONAL DATA:

Additional information is available for review in the office of the Assistant Superintendent of Student Services.

FISCAL IMPACT/FUNDING SOURCE:

Red ribbons will be purchased and distributed to students and staff throughout the District. The amount not to exceed \$5,000 will be paid from the General Fund.

STAFF RECOMMENDATION:

Recommend adoption.

**CHULA VISTA ELEMENTARY SCHOOL DISTRICT
RESOLUTION NO. _____**

Resolution Endorsing the 2023)
RED RIBBON CAMPAIGN)

On motion of Member _____, seconded by Member _____,
the following resolution is adopted:

WHEREAS, drug abuse is a serious problem which adversely affects students, family members, and the community; and

WHEREAS, addiction to nicotine is a major public health problem. Tobacco use continues to be the most common cause of preventable disease and death in the United States. Cigarette smoking and tobacco use are associated with many forms of cancer, lung and heart disease, and high blood pressure; and

WHEREAS, schools, businesses, law enforcement agencies, health and social services organizations, sports teams, religious institutions, governmental agencies, media, and the general public can demonstrate a visible commitment to a drug- and tobacco-free society by wearing and/or displaying red ribbons during the campaign; and

WHEREAS, the choice to live a healthy and drug- and tobacco-free lifestyle enhances the individual, the family, the school, and the community; and

WHEREAS, the *RED RIBBON CAMPAIGN* will be celebrated in every community in America during Red Ribbon Week, October 23-31, 2023, with the theme "Be Kind to Your Mind", and

WHEREAS, the Board of Education of the Chula Vista Elementary School District supports efforts to free San Diego County of drug abuse and tobacco use.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Chula Vista Elementary School District hereby officially endorses Red Ribbon Week, October 23-31, 2023, and pledges its support for the campaign.

BE IT FURTHER RESOLVED that the Board of Education encourages schools and departments to actively plan, conduct, support, and/or participate in drug and tobacco prevention activities, and to provide special virtual activities in support of drug- and tobacco-free alternatives during this week.

Chula Vista Elementary School District
Resolution No.
Page 2 of 2

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 13th day of September 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

.....

[illegible]

I, Eduardo Reyes, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Student Services

ITEM TITLE:

Ratify Nonpublic, Nonsectarian Individual Services Agreement with ACES for Student No. 308005 for the 2023-24 School Year

 X Action

 Information

BACKGROUND INFORMATION:

Contracting for the provision of Special Education and/or related services for a child with exceptional needs in a California nonpublic school (NPS) is made under three basic provisions of the law:

1. An eligible pupil is one for whom an Individualized Education Program (IEP) Team determines that there are no other appropriate public school programs available that meet the student's needs as specified by the IEP, or a student moves into the District from another school district with an existing IEP.
2. Each placement is made through a contract between the placing local education agency and the appropriate NPS/agency.
3. The NPS must be certified by the California Department of Education.

The Special Education Department has complied with the provisions listed above and contracted with ACES for Student No. 308005 for the 2023-24 school year.

ADDITIONAL DATA:

Additional information is available for review in the office of the Assistant Superintendent of Student Services.

FISCAL IMPACT/FUNDING SOURCE:

The estimated cost for Student No. 308005 to attend ACES for 230 days at a daily rate of \$323.50, plus intensive individual services at an hourly rate of \$25, is as follows:

Special Education Funding (Assembly Bill 602)	\$ 5,632.29
Special Education Average Daily Attendance	
Local Control Funding Formula	12,131.00
Other General Fund Revenues	<u>91,141.71</u>
Estimated Total Revenues	\$108,905.00

Summary:

Total cost for Student No. 308005 to attend the above-mentioned NPS is:

ACES	<u>\$108,905.00</u>
Estimated Total Expenditures	\$108,905.00

STAFF RECOMMENDATION:

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Student Services

ITEM TITLE:

Ratify Agreement with Scripps Health Services from August 1, 2023, Through June 30, 2024

 X Action

 Information

BACKGROUND INFORMATION:

The Chula Vista Community Collaborative (CVCC) oversees the management of five Family Resource Centers (FRCs). The FRCs assist individuals and families by providing referrals and support services to increase their ability to lead productive and self-sufficient lives.

CVCC works with community partners to enhance community capacity through increased awareness and education. CVCC and Scripps will be working together to identify women with high-risk pregnancy and chronic medical conditions to provide additional support and educational services and referrals.

ADDITIONAL DATA:

Additional information is available for review in the office of the Assistant Superintendent of Student Services.

FISCAL IMPACT/FUNDING SOURCE:

The District will receive funds for use by the CVCC up to \$45,000 during the 2023-24 fiscal year.

STAFF RECOMMENDATION:

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Student Services

ITEM TITLE:

Ratify Agreement with Expatiate Communications for iTAAP Software for the 2023-24 School Year

 X Action

 Information

BACKGROUND INFORMATION:

This Agreement is to provide iTAAP, a web-based software system for collecting, recording, and analyzing information to support compliance with State data reporting requirements.

ADDITIONAL DATA:

A copy of this Agreement is available in the office of the Assistant Superintendent of Student Services.

FISCAL IMPACT/FUNDING SOURCE:

The cost for this service is \$4.15 per student, plus a one-time set-up fee of \$7,500. Total estimated cost not to exceed \$125,000.

STAFF RECOMMENDATION:

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Adopt Resolution Establishing Appropriations Limits for Fiscal Years 2022-23 and 2023-24 Pursuant to Article XIII B (Gann Amendment) of the California State Constitution

 X Action

 Information

BACKGROUND INFORMATION:

The Gann Initiative, which was approved by voters in November 1979, added an amendment to the State Constitution requiring all public agencies to annually determine and adopt appropriations limits. Implementation of the amendment and related calculations places a ceiling on each year's appropriations of tax dollars for the state, cities, counties, school districts, and special districts.

Using 1978-79 as a base year, subsequent years' limits have been adjusted for the following:

- An inflation increase equal to the change in the Consumer Price Index or per capita personal income, whichever is smaller.
- The change in average daily attendance.

Proposition 111, adopted in June 1990, amended the Gann limit inflation factor to be based only on the change in per capita personal income. Per Education Code Section 42132, school districts are required to report their actual appropriations limit for fiscal year 2022-23 and an estimated appropriations limit for fiscal year 2023-24 by September 15, 2023.

ADDITIONAL DATA:

The 2022-23 Appropriations Limit Recalculation and 2023-24 Estimated Appropriations Limitation Calculation forms have been completed and are available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

Fiscal Year 2022-23 Actual Appropriations Limit = \$212,947,649.98

Fiscal Year 2022-23 Estimated Appropriations Limit = \$222,402,525.64

The District's fiscal year 2022-23 appropriations subject to the Gann limit is \$212,947,649.98.

STAFF RECOMMENDATION:

Recommend adoption.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. _____

Resolution Establishing Appropriations Limits)
for Fiscal Years 2022-23 and 2023-24 Pursuant)
to Article XIII B (Gann Amendment) of the)
California State Constitution)

On motion of Member _____, seconded by Member
_____, the following resolution is adopted:

WHEREAS, in November 1979, the California electorate adopted Proposition 4, commonly called the Gann Amendment, which added Article XIII B to the California Constitution; and

WHEREAS, each public agency is required to determine and adopt an actual appropriations limit for fiscal year 2022-23 as a legislative act; and

WHEREAS, each public agency is required to determine and adopt an estimated appropriations limit for fiscal year 2023-24 as a legislative act; and

WHEREAS, the appropriations limits for both fiscal years for the Chula Vista Elementary School District have been calculated in accordance with applicable constitutional and statutory law.

NOW, THEREFORE, BE IT RESOLVED as a legislative act of the Chula Vista Elementary School District Board of Education that for the purposes of Article XIII B (Gann Amendment), there is hereby established this agency's actual appropriations limit of \$212,947,649.98 for fiscal year 2022-23 and an estimated appropriations limit of \$222,402,525.64 for fiscal year 2023-24.

BE IT FURTHER RESOLVED that this Board of Education hereby declares the appropriations in the budget for fiscal years 2022-23 and 2023-24 do not exceed the limitations imposed by Proposition 4.

BE IT FURTHER RESOLVED that the Superintendent provide copies of this resolution along with the appropriate attachments to interested citizens of this District.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 13th day of September 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
) ss
COUNTY OF SAN DIEGO)

I, Eduardo Reyes, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Approve Award of Request for Proposal No. 23/24-8 Meal and Snack Services for the Extended Learning Opportunities Program to El Tapatio Catering and One Kitchen Collaborative for the Period of September 14, 2023, Through June 30, 2024

 X **Action**

 Information

BACKGROUND INFORMATION:

Request for Proposal (RFP) No. 23/24-8 for Meal and Snack Services for the Extended Learning Opportunities Program (ELOP) was advertised and distributed to six (6) vendors. On August 23, 2023, the project submittal deadline, the District received two (2) proposals.

The project was established to provide meal and snack services for students during the fall, winter, spring, and summer break sessions. Proposals were evaluated based on the criteria established in the project documents and it was determined that El Tapatio Catering and One Kitchen Collaborative both met the requirements of the Child and Adult Care Food Program required under the ELOP program and will be able to meet the District's service needs during the intersession time frames.

The District's ELOP team will coordinate meal and snack deliveries with El Tapatio Catering and One Kitchen Collaborative to fulfill the nutritional needs of District students as part of the ELOP program.

ADDITIONAL DATA:

Copies of the contract documents are available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

All meals and snacks delivered under this contract will be paid from the Extended Learning Opportunities Program Funds.

STAFF RECOMMENDATION:

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Approve Amendment to Agreement for Maintenance and Operation of Energy Generation and Resilience Systems with ENGIE Services, Inc., and Authorizing Related Actions

 X Action

 Information

BACKGROUND INFORMATION:

On November 18, 2020, the Board of Education awarded ENGIE Services U.S. ("Engie") a contract to install, maintain, and operate Photovoltaic Solar Systems and Energy Storage Systems (collectively, the "Systems"). ENGIE and District subsequently entered into an Agreement for Maintenance and Operation of Energy Generation and Resilience Systems dated November 18, 2020 (M&O Agreement) which provided for maintenance and operation of photovoltaic solar systems at forty-nine (49) District sites and energy resilience systems at two (2) District sites. ENGIE and the District now wish to amend the M&O Agreement to remove one (1) photovoltaic solar system at Robert L. Mueller Charter School from the Agreement due to the pre-existing rooftop solar already located on campus, and to change the start date of the production period to October 1, 2022.

ADDITIONAL DATA:

The Board is authorized by Government Code Section 4217.10, et seq., to enter into an energy service contract on terms that the Board determines are in the best interests of the District if the Board makes a finding, essentially, that the anticipated savings attributable to an energy-related project will exceed the anticipated costs of that project. A Public Hearing was held on November 18, 2020, to approve the original M&O Agreement with Engie. As the requested Amendment reduces the cost of the contract, District staff believes the amendment is in the District's best interest.

FISCAL IMPACT/FUNDING SOURCE:

The cost for M&O Agreement was originally estimated at approximately \$206,000 per year escalated by three percent each year. The Amendment now fixes the new M&O fee for the first year at \$202,153.12 escalating by three percent each year, resulting in a savings of \$3,846.88. District General or other funds will be used to pay ongoing maintenance and operations costs, and District Capital funds will be used to pay repair costs.

STAFF RECOMMENDATION:

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Ratify Award of Bid 22/23-11, Bread Products, to Galasso's Bakery and Gold Star Foods for the Period of August 14, 2023, Through August 13, 2024

 X Action

 Information

BACKGROUND INFORMATION:

Bid No. 22/23-11 for Bread Products was advertised and distributed to seven vendors. Bid packages were received from three vendors and read aloud at the bid opening held on July 14, 2023. All three vendors submitted pricing on lines one through three, however, none of the vendors submitted pricing on line four and indicated "No Bid."

The bid was awarded by line to the lowest responsive bidders. Galasso's Bakery and Gold Star Foods provided the lowest responsive bids. Appendix A identifies each line item, the awarded vendor, and cost. The Child Nutrition Services Department will place orders to fulfill the nutritional needs of our students as part of the District's National School Lunch and School Breakfast Programs.

ADDITIONAL DATA:

Copies of the contract documents are available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

All bread products delivered under this contract will be paid from Child Nutrition Services funds.

STAFF RECOMMENDATION:

Recommend ratification.

APPENDIX A
AWARDED VENDORS
BID 22/23-11 BREAD PRODUCTS

Line #	Description	Vendor	Qty	Unit Cost	Ext. Cost
1	White Whole Wheat Hoagie, 4 inch, 12 rolls per package	Gold Star Foods	10,000	3.30	33,000.00
2	White Whole Wheat Hamburger Bun, 4 inch, 12 rolls per package	Galasso's Bakery	25,000	2.50	62,500.00
3	White Whole Wheat Hot Dog Bun, 6 inch, 12 per package	Gold Star Foods	9,000	2.45	22,050.00

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Ratify Award of Bid 22/23-10, Produce Products, to Gold Star Foods; Food 4 Thought, and Sunrise Products for the Period of August 14, 2023, Through August 13, 2024

 X Action

 Information

BACKGROUND INFORMATION:

Bid No. 22/23-10 for Produce Products was advertised and distributed to twelve vendors. Bid packages were received from five vendors and read aloud at the bid opening held on July 14, 2023.

The bid was awarded in two (2) sections. Section A, Fresh and Prepared Fruits and Vegetables, was awarded to the single vendor who provided the lowest overall cost for all items within the section. Section B, California Grown Produce, was awarded by line item to Food For Thought and Sunrise Produce, as identified in Appendix A.

The Child Nutrition Services Department will place orders, to fulfill fruit and vegetable product needs as part of the District's National School Lunch and School Breakfast Programs. In addition, the District's produce needs may be subsidized by the United States Department of Agriculture (USDA) Fresh Fruit And Vegetables Ordering Receipt System (FFAVORS) program, that is run by each State.

ADDITIONAL DATA:

Copies of the contract documents are available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

All produce products delivered under this contract will be paid from Child Nutrition Services funds.

STAFF RECOMMENDATION:

Recommend ratification.

APPENDIX A
AWARDED VENDORS
BID 22/23-10 PRODUCE PRODUCTS

SECTION A – Awarded as one lot

Vendor	Total Bid
Gold Star Foods	\$289,518.00
Sunrise Produce	\$293,940.00
Coast Citrus	\$309,920.00
Diamond Jacks	\$417,192.00

SECTION B – Awarded by line item

Line #	Description	Vendor	Qty	Unit Cost	Ext. Cost
7	Apples, Fuji, Gala, Granny Smith	Sunrise Produce	342,000	0.20	68,400.00
8	Watermelon	Food 4 Thought	3,500	3.99	13,965.00
9	Oranges, Navel	Food 4 Thought	1,000	18.78	18,780.00
10	Green Grapes, seedless Lunch Bunch	Sunrise Produce	1,000	26.75	26,750.00

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Adopt Resolution Authorizing Utilization of the Hemet Unified School District Bid No. PUR2023-01, Furniture Bid for the Period of September 14, 2023, Through March 15, 2024

 X Action

 Information

BACKGROUND INFORMATION:

On March 14, 2023, the Hemet Unified School District (HUSD) Board of Education awarded Bid No. PUR2023-01, Furniture to Concepts School & Office Furnishings; Dave Bang and Associates, Inc.; Kaplan Early Learning Company; Lakeshore Learning; Office & Ergonomic Solutions, Inc.; School Outfitters; School Specialty, Inc.; Sierra School Equipment Company; and Virco, Inc.

Bid No. PUR2023-01 was structured to award individual line items as well as a percentage off the current manufacturer's list price. The bid was awarded to the lowest responsive, responsible bidder for each line and manufacturer. HUSD evaluated the bids to ensure adherence to specifications and responsiveness according to Public Contract Code. The Chula Vista Elementary School District (District) is eligible to use the bid per Public Contract Code Section 20118.

This bid will be used, in part, to procure furniture for the Sonia Sotomayor Elementary School project, and for other furnishing needs that may arise during the contract term.

ADDITIONAL DATA:

A copy of the bid documents is available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

Purchases will be made through various funds as determined by the project.

STAFF RECOMMENDATION:

Recommend adoption.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. _____

Resolution Authorizing Utilization)
of the Hemet Unified School District)
Bid No. PUR2023-01, Furniture Bid for the)
Period of September 14, 2023, Through)
March 15, 2024)

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, The Hemet Unified School District competitively bid school furniture and equipment, allowing the Chula Vista Elementary School District ("District"), the ability to utilize this contract under Public Contract Code 20118; and

WHEREAS, the awarded contract allows the District to purchase classroom and miscellaneous support furniture, equipment and accessories, using the line item bid and the percentage discount pricing off manufacturer's list price, through Concepts School & Office Furnishings; Dave Bang and Associates, Inc.; Kaplan Early Learning Company; Lakeshore Learning; Office & Ergonomic Solutions, Inc.; School Outfitters; School Specialty, Inc.; Sierra School Equipment Company; and Virco, Inc.; and

WHEREAS, this Board has determined it to be in the best interest of the District to purchase furniture and equipment through this contract in order to support the needs of the Chula Vista Elementary School District; and

WHEREAS, the Hemet Unified School District has waived its right to require other districts to draw warrants for such purchases or contracts in favor of the Hemet Unified School District.

NOW, THEREFORE, BE IT RESOLVED, ORDERED, AND DECLARED that the contract for school furnishings, office furnishings and accessories for the Chula Vista Elementary School District to be provided by Concepts School & Office Furnishings; Dave Bang and Associates, Inc.; Kaplan Early Learning Company; Lakeshore Learning; Office & Ergonomic Solutions, Inc.; School Outfitters; School Specialty, Inc.; Sierra School Equipment Company; and Virco, Inc., under Bid No. PUR2023-01 is hereby authorized and approved and is subject to all terms and conditions as specified in the contract documents.

BE IT FURTHER RESOLVED, ORDERED, AND DECLARED that Eduardo Reyes, Superintendent and Secretary to the Board of Education of the Chula Vista Elementary School District, or his designee, is hereby authorized to execute the necessary contract documents with Concepts School & Office Furnishings; Dave Bang and Associates, Inc.; Kaplan Early Learning Company; Lakeshore Learning; Office & Ergonomic Solutions, Inc.; School Outfitters; School Specialty, Inc.; Sierra School Equipment Company; and Virco, Inc.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 13th day of September, 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) ss

I, Eduardo Reyes, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at its organizational meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Adopt Resolution Authorizing Utilization of the San Bernardino County Superintendent of Schools Bid No. 23/24-0005 to Purchase Furniture: System and Stand-Alone from Office Solutions dba Bluespace Interior; Canam Ergonomics, Inc.; Culver-Newlin School & Office Solutions, Inc.; Hertz Furniture Systems, LLC; Lakeshore Learning Materials, LLC; McDowell & Craig Office Systems, Inc.; Nexus Office Environments, Inc.; Office & Ergonomic Solutions, Inc.; School Outfitters; School Specialty, LLC; Sierra School Equipment Company; Tangram Interiors; and Virco, Inc., for the 2023-2024 School Year

 X Action

 Information

BACKGROUND INFORMATION:

On June 27, 2023, the San Bernardino County Superintendent of Schools (SBCSS) awarded Bid No 23/24-0005, Furniture: Systems and Stand-Alone Furniture to thirteen (13) vendors. See Appendix A for list of awarded vendors. The Chula Vista Elementary School District (District) is eligible to use the bid per Public Contract Code Section 20118.

This bid is a percentage off vendor's catalog pricing. Vendor provided a list of manufacturers and/or manufacturer's products, with a percentage discount off of their current catalog pricing.

The District needs to purchase furniture, equipment, and supplies for various projects including Transitional Kindergarten classrooms, new Sonia Sotomayor Elementary School site, and any additional projects that may arise during the school year. The contract term will end on June 30, 2024, and may be extended for up to two (2) additional one-year renewals by mutual written consent; the District will seek Board approval for use of any contract renewals.

ADDITIONAL DATA:

Copies of the contract documents are available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

This contract will be used to purchase furniture, equipment and supplies by the District as needed, and will be paid through various funds determined at the time of purchase.

STAFF RECOMMENDATION:

Recommend adoption.

APPENDIX A

AWARDED VENDORS

BID 23/24-0005 FURNITURE: SYSTEM AND STAND ALONE FURNITURE

Canam Ergonomics Inc.
Culver-Newlin School & Office Solutions Inc.
Hertz Furniture Systems, LLC
Lakeshore Learning Materials LLC
McDowell & Craig Office Systems Inc.
Nexus Office Environments Inc.
Office & Ergonomic Solutions, Inc.
Office Solutions dba Bluespace Interior
School Outfitters
School Specialty, LLC
Sierra School Equipment Company
Tangram Interiors
Virco, Inc.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. _____

Adopt Resolution Authorizing Utilization)
of the San Bernardino County)
Superintendent of Schools Bid)
No. 23/24-0005 to Purchase Furniture:)
System and Stand-Alone from Office)
Solutions dba Bluespace Interior; Canam)
Ergonomics, Inc.; Culver-Newlin School &)
Office Solutions, Inc.; Hertz Furniture)
Systems, LLC; Lakeshore Learning)
Materials, LLC; McDowell & Craig Office)
Systems, Inc.; Nexus Office Environments,)
Inc.; Office & Ergonomic Solutions, Inc.;)
School Outfitters; School Specialty, LLC;)
Sierra School Equipment Company;)
Tangram Interiors; and Virco, Inc., for the)
2023-2024 School Year)

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, the San Bernardino County Superintendent of Schools, competitively bid furniture systems and stand-alone furniture, allowing Chula Vista Elementary School District (District), the ability to utilize this contract under Public Contract Code 20118; and

WHEREAS, the awarded contract allows the District to purchase in part furniture, equipment, and materials identified in any of the vendor catalogs using percentage off, discount pricing off manufacturer's list price, through Office Solutions dba Bluespace Interior; Canam Ergonomics, Inc.; Culver-Newlin School & Office Solutions, Inc.; Hertz Furniture Systems, LLC; Lakeshore Learning Materials, LLC; McDowell & Craig Office Systems, Inc.; Nexus Office Environments, Inc.; Office & Ergonomic Solutions, Inc.; School Outfitters; School Specialty, LLC; Sierra School Equipment Company; Tangram Interiors; and Virco, Inc. (collectively, the Vendors); and

WHEREAS, this Board has determined it to be in the best interest of the District to purchase furniture, equipment, materials, and supplies through this contract to support the needs of the District; and

WHEREAS, the San Bernardino County Superintendent of Schools has waived its right to require other districts to draw warrants for such purchases or contracts in favor of the San Bernardino County Superintendent of Schools.

NOW, THEREFORE, BE IT RESOLVED, ORDERED, AND DECLARED that the contract for furniture, equipment, materials, and supplies for the Chula Vista Elementary School District to be provided by the Vendors under Bid 23/24-0005 is hereby authorized and approved and is subject to all terms and conditions as specified in the contract documents.

BE IT FURTHER RESOLVED, ORDERED, AND DECLARED that, Dr. Eduardo Reyes, Superintendent and Secretary to the Board of Education of the Chula Vista Elementary School District, or his designee is hereby authorized to execute the necessary contract documents with the Vendors.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 13th day of September 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
) ss
COUNTY OF SAN DIEGO)

I, Dr. Eduardo Reyes, Superintendent and Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at its organizational meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Adopt Resolution Authorizing Utilization of Sourcewell Contract No. 091521-NAF for Automobiles, SUV's, Vans, and Light Trucks with Related Equipment and Accessories Through 72 Hour, LLC, dba National Auto Fleet Group for the Period of September 14, 2023, Through November 8, 2025

 X Action

 Information

BACKGROUND INFORMATION:

Sourcewell is a State of Minnesota local government unit and service cooperative that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state and municipal government entities, higher education, K-12 education, nonprofit, tribal government and other public entities located in the United States and Canada. The Request for Proposal No. 091521 was solicited nationwide with seventy-two (72) vendors expressing an interest in the documents. On September 15, 2021, thirteen (13) proposals were received. One proposal was rejected as the products and services offered did not fall within the project scope. The remaining twelve proposals were evaluated by the Sourcewell evaluation committee who determined the offering from National Auto Fleet Group was the most competitive proposal submitted. The Sourcewell Board of Directors awarded the contract on November 16, 2021.

National Auto Fleet Group, located in Watsonville, California represents fifteen (15) original equipment manufacturers with the ability to provide over 700 makes and models of automobiles, SUV's, vans and light trucks. Their offerings include multiple options for hybrid, alternative fuel and electric vehicles and provides the ability to build and price vehicles online.

The District as a K-12 educational entity is eligible to utilize this contract under Public Contract Code Sections 20118 and 20652. Use of this contract will allow the District to purchase new vehicles as needed to support the District in its operations.

ADDITIONAL DATA:

Copies of the contract documents are available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

National Auto Fleet Group offers pricing discounts ranging from 24.45% down to 5.19% off the manufacturers list price, depending on the manufacturer and various offerings. Funding will be determined at the time of purchase.

STAFF RECOMMENDATION:

Recommend adoption.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. _____

Resolution Authorizing Utilization of)
Sourcewell Contract No. 091521-NAF)
for Automobiles, SUV's, Vans, and Light)
Trucks with Related Equipment and)
Accessories Through 72 Hour, LLC, dba)
National Auto Fleet Group for the Period)
of September 14, 2023, Through)
November 8, 2025)

On motion of Member _____, seconded by Member
_____, the following resolution is adopted:

WHEREAS, Sourcewell, a State of Minnesota local government unit and service cooperative that offers cooperative procurement solutions to government entities publicly solicited proposals nationwide for Automobiles, SUV's, Vans and Light Trucks with Related Equipment and Accessories; and

WHEREAS, the Chula Vista Elementary School District as a local K-12 educational entity is authorized to utilize this contract pursuant to Public Contract Code Sections 20118 and 20652; and

WHEREAS, Sourcewell awarded Contract Number 091521-NAF, to National Auto Fleet Group and agrees to provide vehicles to the Chula Vista Elementary School District under the terms and conditions of the Sourcewell contract; and

WHEREAS, this Board has determined it to be in the best interest of the District to utilize the Sourcewell contract to meet the needs of the Chula Vista Elementary School District.

NOW, THEREFORE, BE IT RESOLVED, ORDERED, AND DECLARED that participation by the Chula Vista Elementary School District, in the Sourcewell Contract No. 091521-NAF for Automobiles, SUV's, Vans and Light Trucks with related equipment and accessories is hereby authorized and approved and is subject to all terms, conditions, and documents as specified in the contract documents.

BE IT FURTHER RESOLVED, ORDERED, AND DECLARED that Eduardo Reyes, Superintendent and Secretary to the Board of Education of the Chula Vista Elementary School District, or his designee is hereby authorized to

execute the necessary contract documents with National Auto Fleet Group, as needed.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 13th day of September 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
) ss
COUNTY OF SAN DIEGO)

I, Eduardo Reyes, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Approve Consultants for As-Needed Division of the State Architect Inspection Services

 X Action

 Information

BACKGROUND INFORMATION:

On July 7, 2023, a Request for Qualifications (RFQ) for Division of the State Architect Inspection Services was made available. On July 24, 2023, Statements of Qualifications (SOQ) were received from six firms before the 4:00 PM deadline stated in the RFQ.

District Staff evaluated and scored each SOQ using a rubric based on a variety of criteria including:

- Conforms with Requirements of RFP (25-page limit).
- Timely Submission.
- Cover Letter/Introduction.
- Company Profile and Overall Experience.
- Relevant/Related Transitional Kindergarten-6th grade Experience.
- References.
- Project Organization/Qualifications of Key Personnel.
- Rate Schedule (Differentiate Class I, II, III).
- Exceptions/Deviations Noted.
- Litigation History.
- Insurance.

Of the six firms, the following three were selected based on their SOQ and Interview scores to be used as a pool from which to choose for future projects.

- Quality Control Consultants, Inc.
- Stapledon Enterprises, Inc.
- Blue Coast Consulting

ADDITIONAL DATA:

Copies of the RFQ and SOQs received are available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

Costs will be negotiated depending on the project and paid from Capital funds or other appropriate District funds, as needed.

STAFF RECOMMENDATION:

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Approve Consultants for As-Needed Geotechnical, Materials Testing, and Special Inspection Services

 X **Action**

 Information

BACKGROUND INFORMATION:

On July 7, 2023, a Request for Qualifications (RFQ) for Geotechnical and Special Inspection Services was made available. On July 24, 2023, Statements of Qualifications (SOQ) were received from seven firms before the 4:00 PM deadline stated in the RFQ.

District Staff evaluated and scored each SOQ using a rubric based on a variety of criteria including:

- Conforms with Requirements of RFP (25-page limit).
- Timely Submission.
- Cover Letter/Introduction.
- Company Profile and Overall Experience.
- Relevant/Related Transitional Kindergarten-6 Experience.
- References.
- Project Organization/Qualifications of Key Personnel.
- Rate Schedule (Differentiate Class I, II, III).
- Exceptions/Deviations Noted.
- Litigation History.
- Insurance.

Of the seven firms, four were selected based on their SOQ scores to be used as a pool from which to choose for future projects.

- Ninyo and Moore
- Nova Services
- Twining Consulting
- MGTL, Inc.

ADDITIONAL DATA:

Copies of the RFQ and SOQs received are available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

Costs will be negotiated depending on the project and paid from Capital funds or other appropriate District funds, as needed.

STAFF RECOMMENDATION:

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Approve Consultants for As-Needed Industrial Hygiene and Environmental Services

 X Action

 Information

BACKGROUND INFORMATION:

On July 7, 2023, a Request for Qualifications (RFQ) for Industrial Hygiene and Environmental Services was made available. On July 24, 2023, Statements of Qualifications (SOQ) were received from three firms before the 4:00 PM deadline stated in the RFQ.

District Staff evaluated and scored each SOQ using a rubric based on a variety of criteria including:

- Conforms with Requirements of RFP (25-page limit).
- Timely Submission.
- Cover Letter/Introduction.
- Company Profile and Overall Experience.
- Relevant/Related Transitional Kindergarten through 6th grade Experience.
- References.
- Project Organization/Qualifications of Key Personnel.
- Rate Schedule (Differentiate Class I, II, III).
- Exceptions/Deviations Noted.
- Litigation History.
- Insurance.

Of the three firms, all were selected based on their SOQ scores to be used as a pool from which to choose for future projects.

- Envirocheck, Inc.
- Ninyo and Moore
- Western Environmental Services, LLC

ADDITIONAL DATA:

Copies of the RFQ and SOQs received are available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

Costs will be negotiated depending on the project and paid from Capital funds, or other appropriate District funds, as needed.

STAFF RECOMMENDATION:

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Approve Consultants for As-Needed Architectural Services

 X **Action**

 Information

BACKGROUND INFORMATION:

On July 7, 2023, a Request for Qualifications (RFQ) for Architectural Services was made available. On August 11, 2023, Statements of Qualifications (SOQ) were received from nine firms before the 4:00 PM deadline stated in the RFQ.

District Staff evaluated and scored each SOQ using a rubric based on a variety of criteria including:

- Conforms with Requirements of RFP (25-page limit).
- Timely Submission.
- Cover Letter/Introduction.
- Company Profile and Overall Experience.
- Relevant/Related Transitional Kindergarten through 6th grade Experience.
- References.
- Project Organization/Qualifications of Key Personnel.
- Rate Schedule.
- Exceptions/Deviations Noted.
- Litigation History.
- Insurance.

Of the nine firms, four were selected based on their SOQ scores to be used as a pool from which to choose for future projects.

- Architects Mosher Drew
- obr ARCHITECTURE, inc.
- Ruhnau Clarke Architects
- tBP/Architecture

ADDITIONAL DATA:

Copies of the RFQ and SOQs received are available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

Costs will be negotiated depending on the project and paid from Capital funds, or other appropriate District funds, as needed.

STAFF RECOMMENDATION:

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT
GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Approve Consultants for As-Needed Construction Management Services

 X **Action**

 Information

BACKGROUND INFORMATION:

On July 7, 2023, a Request for Qualifications (RFQ) for Construction Management Services was made available. On August 11, 2023, Statements of Qualifications (SOQ) were received from nine firms before the 4:00 PM deadline stated in the RFQ.

District Staff evaluated and scored each SOQ using a rubric based on a variety of criteria including:

- Conforms with Requirements of RFP (25-page limit).
- Timely Submission.
- Cover Letter/Introduction.
- Company Profile and Overall Experience.
- Relevant/Related Transitional Kindergarten through 6th grade Experience.
- References.
- Project Organization/Qualifications of Key Personnel.
- Rate Schedule.
- Exceptions/Deviations Noted.
- Litigation History.
- Insurance.

Of the nine firms submitting an RFQ, five were selected based on their SOQ scores to be used as a pool from which to choose for future projects.

- Balfour Beatty Construction. LLC
- Bernards Bros., Inc – DBA “Bernards”
- C.W. Driver, LLC
- Erickson-Hall Construction Co.
- Gafcon, Inc.

ADDITIONAL DATA:

Copies of the RFQ and SOQs are available for review in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

Costs will be negotiated depending on the project and paid from Capital funds, or other appropriate District funds, as needed.

STAFF RECOMMENDATION:

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Approve Overnight Study Trip for Fourth Grade Students from Palomar Elementary School to the Star of India on April 12-13, 2024

 X Action

 Information

BACKGROUND INFORMATION:

Fourth grade students from Palomar Elementary School request Board approval for an overnight study trip to the Star of India on April 12-13, 2024. This trip matches the history/social studies curriculum for fourth grade. The program provides information and hands-on experience related to the California gold rush.

Approximately forty-five students will participate in the trip. Four teachers and up to ten parents will accompany the students.

ADDITIONAL DATA:

None.

FISCAL IMPACT/FUNDING SOURCE:

The cost of the study trip is \$125 per student. This includes lodging, meals, and admission to the Star of India. Students have had opportunities to earn monies for their trip by participating in fundraisers. No child will be excluded on the basis of ability to pay.

STAFF RECOMMENDATION:

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Ratify Purchase Orders, Warrants, and Checks Written/Issued Through
August 31, 2023

 X Action

 Information

BACKGROUND INFORMATION AND FISCAL IMPACT:

The following purchase orders, warrants, and checks were written/issued through
August 31, 2023

- | | |
|---|------------------|
| i. Purchase Orders: 24001163-24002217 | \$40,073,231.10 |
| ii. Alternative Revolving Cash: | \$.00 |
| iii. Commercial Warrants: 349866-350884 | \$ 12,313,931.75 |
| Cafeteria Warrants: 00010258-00010388 | \$ 2,329,260.34 |
| iv. Payroll Warrants: Series 10 | \$21,061,568.34 |
| 13428934-13430368; N-3934376-4021558 | |
| v. Revolving Cash Checks: 12333-12364 | \$ 17,976.67 |

ADDITIONAL DATA:

Additional information is available for review in the Office of the Deputy
Superintendent in accordance with Board Policies 3310, 3314, and 3314.2.

STAFF RECOMMENDATION:

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Approve and/or Ratify Inservice/Travel Requests

 X Action

 Information

BACKGROUND INFORMATION:

See attached listing.

ADDITIONAL DATA:

Inservice/travel requests are available for review in the Office of the Deputy Superintendent in accordance with Board Policies 4133, 4233, and 4333.

FISCAL IMPACT/FUNDING SOURCE:

See attached listing.

STAFF RECOMMENDATION:

Recommend approval and/or ratification.

INSERVICE/TRAVEL REQUESTS

Individual	Event	Destination	From	To	Est'd Cost	Funding	CVESD Location
Morales, A	California I-Ready Educator Summit	Anaheim	10/26/23	10/26/23	\$ 136.00	Curriculum & Assoc.	Cook
Davidson, D	Arts Empower San Diego Mega Conference	San Diego	10/10/23	10/10/23	\$ -	Title I	Clear View
Primacio, M	Arts Empower San Diego Mega Conference	San Diego	10/10/23	10/10/23	\$ -	Title I	Clear View
Clemetson, S	Turnaround Arts Leadership Retreat	Los Angeles	09/13/23	09/15/23	\$ 553.00	Turnaround Arts	Finney
Prange, B	Turnaround Arts Leadership Retreat	Los Angeles	09/13/23	09/15/23	\$ 250.00	Turnaround Arts	Finney
Showman, M	Turnaround Arts Leadership Retreat	Los Angeles	09/13/23	09/15/23	\$ 553.00	Turnaround Arts	Finney
Siegel, L	Turnaround Arts Leadership Retreat	Los Angeles	09/13/23	09/15/23	\$ 553.00	Turnaround Arts	Finney
Turner, C	Turnaround Arts Leadership Retreat	Los Angeles	09/13/23	09/15/23	\$ 553.00	Turnaround Arts	Finney
Lizarraga, R	Credential Counselors & Analysts of CA	Sacramento	11/06/23	11/06/23	\$ 1,326.00	HR Travel	HR
Villalobos, O	Credential Counselors & Analysts of CA	Sacramento	11/06/23	11/09/23	\$ 1,326.00	HR Travel	HR
Willis, N	Credential Counselors & Analysts of CA	Sacramento	11/06/23	11/06/23	\$ 1,326.00	HR Travel	HR
Lopez, M	California I-Ready Educator Summit	Anaheim	10/26/23	10/26/23	\$ 124.00	Curriculum & Assoc.	ISS
Canales, M	Courageous Principals Program	Westlake	09/29/23	10/01/23	\$ 1,392.50	Instructional Admin	ISS
Devore, R	Courageous Principals Program	Westlake	09/29/23	10/02/23	\$ 1,392.50	Instructional Admin	ISS
Flores, A	Courageous Principals Program	Westlake	09/29/23	10/02/23	\$ 1,392.50	Instructional Admin	ISS
Ibarra Roman, A	Courageous Principals Program	Westlake	09/29/23	10/01/23	\$ 1,392.50	Instructional Admin	ISS
Magnan, A	Courageous Principals Program	Westlake	09/29/23	10/02/23	\$ 1,392.50	Instructional Admin	ISS
Morales, J	Courageous Principals Program	Westlake	09/29/23	10/01/23	\$ 1,530.00	Instructional Admin	ISS
Pollack, R	Courageous Principals Program	Westlake	09/29/23	10/02/23	\$ 1,392.50	Instructional Admin	ISS
Oropeza, E	Cal Educational Technology Summit	Silicon Valley	09/12/23	09/14/23	\$ 804.00	Information Technology	IT
Angelo, J	Nth Generation Symposium	Rancho Bernardo	09/14/23	09/14/23	\$ -	Information Technology	IT
Harrison, B	Nth Generation Symposium	Rancho Bernardo	09/14/23	09/14/23	\$ -	Information Technology	IT
Ruiz, J	Nth Generation Symposium	Rancho Bernardo	09/14/23	09/14/23	\$ -	Information Technology	IT
Sandoval, E	Nth Generation Symposium	Rancho Bernardo	09/14/23	09/14/23	\$ -	Information Technology	IT
Von Borstel, J	Nth Generation Symposium	Rancho Bernardo	09/14/23	09/14/23	\$ -	Information Technology	IT
Perez, L	CDE Bilingual Coordinators Network (11/30-12/1; 2/15-16; 5/2-3)	Sacramento	11/30/23	05/03/24	\$ 3,334.00	Title III	Language Development
Troia, R	Targeted Feedback Institute	San Diego	08/15/23	08/16/23	\$ 275.00	Site Control	McMillin
Madrigal-Patel, P	P-3 Institute for School Principals	San Diego	08/01/23	08/02/23	\$ 75.00	Child Development	Preschool
Baptista, Y	Nonviolent Crisis Intervention	San Diego	11/02/23	11/02/23	\$ 1,550.00	Instructional Admin	SPED
Casey, S	ACSA Every Child Counts Symposium	Palm Springs	01/09/24	01/12/24	\$ 1,914.00	SELPA	Student Services
Cruz, H	America's Healthiest Schools	Washington DC	10/13/23	10/14/23	\$ 72.00	Alliance for Healthier Generation	Student Services
Cruz, H	Wellness Summit	Solvang	10/02/23	10/05/23	\$ 880.00	School Wellness Summit	Student Services
Escobosa, C	NAEHCY Conference	New Orleans	11/11/23	11/14/23	\$ 2,835.00	Casey Family Program	Student Services
Godoy, S	NAEHCY Conference	New Orleans	11/11/23	11/14/23	\$ 2,835.00	Casey Family Program	Student Services
Hernandez, E	NAEHCY Conference	New Orleans	11/10/23	11/14/23	\$ 2,470.00	Community Schools	Student Services

*Estimated cost per participant. Funds may vary by site for this event

NOTE: Actual Inservice/Travel costs may differ from estimated costs as shown above.

INSERVICE/TRAVEL REQUESTS

Individual	Event	Destination	From	To	Est'd Cost	Funding	CVESD Location
Kohler, J	NAEHCY Conference	New Orleans	11/10/23	11/14/23	\$ 2,470.00	Community Schools	Student Services
Ochoa, Gabriela	NAEHCY Conference	New Orleans	11/10/23	11/14/23	\$ 2,470.00	Community Schools	Student Services
Peters, C	NAEHCY Conference	New Orleans	11/11/23	11/14/23	\$ 2,835.00	Casey Family Program	Student Services
Casas, L	2023 Interpreters & Translators Conference	Costa Mesa	09/29/23	09/30/23	\$ 701.00	District Admin	Superintendent
Reyes, E	CALSA 2023 Summer Institute	San Diego	07/05/23	07/06/23	\$ 908.00	District Admin	Superintendent
Reyes, E	ALAS 20th Anniversary Education Summit	San Antonio	10/03/23	10/07/23	\$ 2,125.00	District Admin	Superintendent
Various (BLANKET)	CABE Chapter 65 28th Annual Mini-Conference (BLANKET)	Chula Vista	11/04/23	11/04/23	\$ 120.00	Various	Various

*Estimated cost per participant. Funds may vary by site for this event

NOTE: Actual Inservice/Travel costs may differ from estimated costs as shown above.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services
and Support

ITEM TITLE:

- (1) Conduct Public Hearing Regarding Sufficiency of Instructional Materials and the *Williams* Class Action Settlement; and
- (2) Adopt Resolution for the 2023-24 School Year Regarding Sufficiency of Instructional Materials and the *Williams* Class Action Settlement with the State of California

 X **Action**

 Information

BACKGROUND INFORMATION:

The *Eliezer Williams, et al. vs. State of California, et al. (Williams)* case was filed as a class action in 2000 in San Francisco County Superior Court. The basis of the lawsuit was that state educational agencies failed to provide public school students with equal access to instructional materials, safe and decent school facilities, and qualified teachers.

The case was settled in 2004, resulting in the state allocating \$138 million in additional funding for standards-aligned instructional materials for schools in the first and second ranks (known as Deciles) determined through the 2003 Academic Performance Index (API) Base. The purpose of the funds allocated by the *Williams* settlement is to ensure that all students at Deciles 1-3 schools have access to textbooks in the five core subject areas of reading/language arts, history/social science, mathematics, science, and English language development. The settlement includes an additional \$50 million for implementation costs and other oversight-related activities for schools in Deciles 1-3 (2003 API Base). These two amounts were included in the state budget (Outside Source) signed in July 2004 by Governor Schwarzenegger. The settlement is implemented through legislation adopted in August 2004: Senate Bill (SB) 6, SB 550, Assembly Bill (AB) 1550, AB 2727, and AB 3001. AB 831 was signed on July 26, 2005, to further clarify implementation of *Williams* legislation.

Previously, schools most affected by the *Williams* case were in Deciles 1-3 as determined by the 2006 API Base. In 2012-13, the list of schools was updated and now includes schools in Deciles 1-3 as determined by the 2012 API Base. There are no District schools on the list.

Since the 2004-05 school year, the San Diego County Office of Education (SDCOE) has conducted annual visits to the API Deciles 1-3 schools to ascertain sufficiency of instructional materials in the core subject areas. If insufficient materials are determined, SDCOE prepares a report identifying and documenting areas of noncompliance. If the deficiency is not remedied by the local education agency within 20 days, SDCOE requests that the California Department of Education, with State Board of Education approval, purchase materials to comply with the sufficiency requirement. The SDCOE did not conduct site visits to any District schools.

Additionally, the Board must conduct a public hearing to make a determination and adopt a resolution, every year, that every student has sufficient core subject textbooks/instructional materials consistent with the content and cycles of the state framework. The Board is required to submit the resolution to the California Department of Education.

ADDITIONAL DATA:

Additional information is available for review in the Office of the Executive Director of Curriculum and Instruction Services and Support.

FISCAL IMPACT/FUNDING SOURCE:

Adoption of the attached resolution will provide for continued funding under Education Code Section 60119, Instructional Materials.

STAFF RECOMMENDATION:

Recommend conduct public hearing and adoption.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. _____

Resolution for the 2023-24 School)
Year Regarding Sufficiency of)
Instructional Materials and the)
Williams Class Action Settlement)
with the State of California)

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, the Board of Education of the Chula Vista Elementary School District, in order to comply with the requirements of Education Code Section 60119, held a public hearing on September 13, 2023, at 6 p.m., which is on or before the eighth week of District schools opening (between the first day that students attend school and the eighth week from that day) and which did not take place during or immediately following school hours; and

WHEREAS, the Board of Education provided at least ten days' notice of the public hearing posted in at least three public places within the District that stated the time, place, and purpose of the hearing; and

WHEREAS, the Board of Education encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing; and

WHEREAS, information provided at the public hearing and to the Board of Education at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English Learners, in the District; and

WHEREAS, between 2008 and 2023, the definition of "sufficient textbooks or instructional materials" also means that all students who are enrolled in the same course within the District have standards-aligned textbooks or instructional materials from the same adoption cycle; and

WHEREAS, sufficient textbooks and instructional materials are normally provided to each student enrolled in foreign language or health classes; and

WHEREAS, sufficient textbooks and instructional materials are normally provided to each student, including English Learners, that are aligned to the academic content standards and consistent with the cycles and content of the

curriculum frameworks in English-Language Arts/English Language Development (Benchmark Advance/Benchmark Adelante), History/Social Science (Harcourt Reflections/*Reflexiones*), Mathematics (Go Math!®), and Science (Houghton Mifflin Science/*Ciencias*); and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Chula Vista Elementary School District has provided each student with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 13th day of September 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
) ss
COUNTY OF SAN DIEGO)

I, Eduardo Reyes, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and
Support

ITEM TITLE:

Approve Submittal of 2022-23 Year-End Summary of Revenues, Expenditures,
and Changes in Fund Balances

 X Action

 Information

BACKGROUND INFORMATION:

Assembly Bill 1200 requires each local educational agency to file an unaudited actuals financial report with its county office of education. The District's 2022-23 revenues, expenditures, and fund balances will be filed with the San Diego County Superintendent of Schools by September 15, 2023, on the Standardized Account Code Structure (SACS) 2022-23 unaudited actuals series of reports.

ADDITIONAL DATA:

The District's two page certification is attached in addition to Schedule A (Year-End Summary of Revenues, Expenditures, and Changes in Fund Balance, 2022-23). Detailed information from year-end financial reports will be available for review by September 15, 2023, in the Office of the Deputy Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

See attached.

STAFF RECOMMENDATION:

Recommend approval.

Unaudited Actuals
FINANCIAL REPORTS
2022-23 Unaudited Actuals
Summary of Unaudited Actual Data Submission

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
CEA	Percent of Current Cost of Education Expended for Classroom Compensation Must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts or future apportionments may be affected. (EC 41372)	60.87%
	CEA Deficiency Amount Applicable to districts not exempt from the requirement and not meeting the minimum classroom compensation percentage - see Form CEA for further details.	\$0.00
ESMOE	Every Student Succeeds Act (ESSA) Maintenance of Effort (MOE) Determination If MOE Not Met, the 2024-25 apportionment may be reduced by the lesser of the following two percentages:	MOE Met
	MOE Deficiency Percentage - Based on Total Expenditures	0.00%
	MOE Deficiency Percentage - Based on Expenditures Per ADA	0.00%
GANN	Adjustments to Appropriations Limit Per Government Code Section 7902.1	\$0.00
	Adjusted Appropriations Limit	\$222,402,525.64
	Appropriations Subject to Limit	\$212,947,649.98
	These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7906 and EC 42132.	
ICR	Preliminary Proposed Indirect Cost Rate	4.33%
	Fixed-with-carry-forward indirect cost rate for use in 2024-25 subject to CDE approval.	

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2022-23 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed: _____
Clerk / Secretary of the Governing Board
(Original signature required)

Date of Meeting: Sep 13, 2023

To the Superintendent of Public Instruction:

2022-23 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed: _____
County Superintendent/Designee
(Original signature required)

Date: _____

For additional information on the unaudited actual reports, please contact:

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Chula Vista Elementary School District
Year-End Summary of Revenues, Expenditures and Changes in Fund Balance
2022-23

<u>Description</u>	General Fund (Unrestricted and Restricted)		Building Fund (21-09)		Bond Building Fund (21-33) (Measure VV)		Bond Building Fund (21-37) (Measure M)	
	Estimated	Unaudited Actuals	Estimated	Unaudited Actuals	Estimated	Unaudited Actuals	Estimated	Unaudited Actuals
Revenues	\$422,100,406	\$430,701,500	\$581,855	\$581,855	\$2,372,547	\$2,039,478	\$636,697	\$393,800
Expenditures	369,114,625	356,748,627	581,855	581,855	2,815,958	1,072,907	13,551,651	3,989,843
Increase/Decrease	52,985,781	73,952,873	0	0	(443,411)	966,571	(12,914,954)	(3,596,043)
Beginning Balance	76,553,458	76,553,458	0	0	17,347,932	17,347,932	17,218,137	17,218,137
Ending Balance	<u>\$129,539,239</u>	<u>\$150,506,331</u>	<u>\$0</u>	<u>\$0</u>	<u>\$16,904,521</u>	<u>\$18,314,503</u>	<u>\$4,303,183</u>	<u>\$13,622,094</u>
Reserved/Designated	99,652,495	117,860,371	0	0	16,904,521	18,314,503	4,303,183	13,622,094
Reserve for Economic Uncertainties	29,886,744	32,645,960	0	0	0		0	0

<u>Description</u>	Capital Improvement Fund Developers' Fees (25-18)		SB-50 Modernization/New Construction Fund (35-00)		Pupil Transportation Equipment Fund (15-00)		Cafeteria Account Fund (13-00)	
	Estimated	Unaudited Actuals	Estimated	Unaudited Actuals	Estimated	Unaudited Actuals	Estimated	Unaudited Actuals
Revenues	\$1,747,923	\$2,103,402	\$3,035,274	\$2,960,935	\$8,100	\$8,425	\$22,850,000	\$24,152,017
Expenditures	3,847,322	3,880,390	1,074,283	1,074,283	231,188	247	17,139,125	16,724,858
Increase/Decrease	(2,099,399)	(1,776,988)	1,960,991	1,886,652	(223,088)	8,178	5,710,875	7,427,159
Beginning Balance	10,304,479	10,304,479	3,762	3,762	223,088	223,088	14,305,836	14,305,836
Ending Balance	<u>\$8,205,080</u>	<u>\$8,527,491</u>	<u>\$1,964,753</u>	<u>\$1,890,414</u>	<u>\$0</u>	<u>\$231,266</u>	<u>\$20,016,711</u>	<u>\$21,732,995</u>
Reserved/Designated	8,205,080	8,527,491	1,964,753	1,890,414	0	231,266	20,016,711	21,732,995
Reserve for Economic Uncertainties	0	0	0	0	0	0	0	0

Chula Vista Elementary School District
Year-End Summary of Revenues, Expenditures and Changes in Fund Balance
2022-23

<u>Description</u>	Child Development Fund (12-06)		Student Activity Special Revenue Funds (08-00)		Charter Schools Fund (09-00)		Self Insurance Fund (67-00)	
	Estimated	Unaudited Actuals	Estimated	Unaudited Actuals	Estimated	Unaudited Actuals	Estimated	Unaudited Actuals
Revenues	\$4,952,713	\$5,112,345	\$1,300,000	\$1,455,276	\$105,574,893	\$104,559,682	\$3,247,240	\$2,891,928
Expenditures	5,085,723	5,138,566	1,100,000	1,234,417	98,170,701	81,894,510	4,300,000	3,975,412
Increase/Decrease	(133,010)	(26,221)	200,000	220,859	7,404,192	22,665,172	(1,052,760)	(1,083,484)
Beginning Balance	1,354,772	1,354,772	851,132	851,132	25,579,824	25,626,325	13,609,681	13,609,681
Ending Balance	<u>\$1,221,762</u>	<u>\$1,328,551</u>	<u>\$1,051,132</u>	<u>\$1,071,991</u>	<u>\$32,984,016</u>	<u>\$48,291,497</u>	<u>\$12,556,921</u>	<u>\$12,526,197</u>
Reserved/Designated	1,221,762	1,328,551	1,051,132	1,071,991	32,984,016	48,291,497	12,556,921	12,526,197
Reserve for Economic Uncertainties	0	0	0	0	0	0	0	0

<u>Description</u>	CFD Capital Projects Fund (49-00)		CFD Debt Service Fund (52-00)	
	Estimated	Unaudited Actuals	Estimated	Unaudited Actuals
Revenues	\$24,128,602	\$23,339,613	\$17,641,769	\$17,641,767
Expenditures	52,723,286	51,236,327	17,641,769	17,641,767
Increase/Decrease	(28,594,684)	(27,896,714)	0	0
Beginning Balance	123,130,239	123,130,239	0	0
Ending Balance	<u>\$94,535,555</u>	<u>\$95,233,525</u>	<u>\$0</u>	<u>\$0</u>
Reserved/Designated	94,535,555	95,233,525	0	0
Reserve for Economic Uncertainties	0	0	0	0

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Human Resources
Services and Support

ITEM TITLE:

First Reading/Possible Revision: Administrative Regulation 4012.4, All Personnel, Occupational Health Services (Pre-Employment Physical Exams)

 X Action

 Information

BACKGROUND INFORMATION:

The District continues to review and evaluate Board Policies (BPs) and Administrative Regulations (ARs). During this process, a number of current BPs and ARs have been identified for revision or deletion and others have been identified for addition.

BP 3515 has been renumbered to 3515.4 to align with the California School Boards Association. Revisions to the BP and the proposed AR serve to update and improve the District's processes and practices regarding property loss and damage.

ADDITIONAL DATA:

Copies of the proposed revisions to the revised Administrative Regulation are attached. Additional information is available for review in the Human Resources, Risk Management Department.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend revision and approval.

All Personnel

OCCUPATIONAL HEALTH SERVICES - (PRE-EMPLOYMENT PHYSICAL EXAMS)

Purpose

1. To establish a program of employee medical screening and physical examination which addresses the following issues of District employment:
 - a. Pre-placement
 - b. Bus driver's license examinations
2. To minimize those risks of operations causing losses of District assets and injuries to District personnel, through the proper placement of individuals into positions in District employment which are most compatible with any limitations they may have.

Definitions

1. Medical Provider - Contracted industrial medical services from medical institutions specializing in occupational health.
2. Pre-Placement - Three types of physical examinations (defined as Medical Level I, II, and III), the extent of the examination being correlated with the physical demands of the job.
3. Alcohol/Drug Screening - A comprehensive enzyme immunoassay screening performed by a NIDA certified testing lab.
4. Medical Questionnaire - A comprehensive written collection of an individual's medical, surgical, and occupational history.
5. Driver's License Exam - Various job descriptions within the District require a DMV Class I or Class II driver's license. The District provides the medical examination needed for application of this license.
6. Medical Level I - All job descriptions within the District are assigned a Medical Level based upon the physical demands of the position. The following classes of employees will be required to complete a Medical Level I physical examination and alcohol/drug screening: Superintendent, Assistant Superintendents, Principals, Curriculum/Instructional Staff, Classified Management, Certificated Management/ Supervisory, Accounting Supervisor, Payroll Supervisor, Confidential, Certificated, Accounting, Media/Library,

All Personnel

OCCUPATIONAL HEALTH SERVICES - (PRE-EMPLOYMENT PHYSICAL EXAMS) (continued)

Clerical/Secretarial, Community Services, Instructional Aides, Fine Arts Artist, and all other positions not covered in Medical Level II or III.

7. Medical Level II - All job descriptions within the district are assigned a Medical Level based upon the physical demands of the position, with Level II and III being the most physically demanding. The following classes of employees will be required to complete a Medical Level II physical examination and alcohol/drug screening: Food Service, Facilities/Maintenance/Operations, Publications, Student Attendants, Purchasing & Warehouse, Transportation, Information Services, all Supervisors in the above functions, and all substitute/temporary personnel in the above classifications.
8. Medical Level III - This examination is limited to promotional candidates going into classifications which require a Medical Level II physical exam. The exam consists of Medical Level II physical exam, but does not include an alcohol/drug screening.

Procedures

1. All candidates offered a position of employment with the District will be required to complete a medical questionnaire, physical examination, and alcohol/drug screening relating to their job description.
2. All employees offered a position which shifts the physical examination required from a Medical Level I to a Medical Level III, will be required to complete a medical questionnaire and a physical examination.
3. Physician examinations, medical questionnaires, and alcohol/drug screenings will be performed by the Medical Provider and a NIDA certified testing laboratory, with approved costs being paid by the District. Medical documentation will address the following issues:
 - a. The physical findings and current functional capacity of the applicant.
 - b. Significant past medical history relative to the person's ability to perform the duties of the job.

All Personnel

OCCUPATIONAL HEALTH SERVICES - (PRE-EMPLOYMENT PHYSICAL EXAMS) (continued)

Alcohol/Drug Screening

1. Urinalysis screening - Besides the normal and customary job-relevant physical examination, this program includes an additional component consisting of urinalysis screening for illegal drugs and alcohol for Medical Level I and II physical examinations. This component is strictly monitored to insure protection for both the District and the applicant. The results of any screening are kept confidential. Any

evidence of illegal drug or inappropriate alcohol use causes an automatic denial of employment. Some of the key features of this part of the pre-placement physical include:

- a. There is a strict "chain-of-custody" requirement, to ensure that all specimens are accurately tested and recorded.
 - b. The taking of all specimens is carefully monitored to ensure accuracy and avoid incidents of falsification.
 - c. All positive screenings (those showing the presence of drugs and/or alcohol) are subjected to an additional second chemical confirmation test (gas chromatography/mass spectrometry). Any false positives are screened out using the second confirmation method.
 - d. The drug test will not include screening for marijuana.**
2. The Drug-Free Workplace Act of 1988 requires that the District adopt a position statement about the use and possession of illegal drugs. In part, the statement says that applicants or candidates may be refused certification or appointment if there is evidence of drug abuse and/or addiction. The drug testing component of the pre-placement physical examination is one part of the implementation of the Federal Drug-Free Workplace Requirements.

Responsibilities Of The Human Resources Department

1. When a candidate is offered a position of employment with the District, the Human Resources Department will make an appointment with the Medical Provider to perform the appropriate physical examination, alcohol/drug screening, and obtain the medical questionnaire.

All Personnel

OCCUPATIONAL HEALTH SERVICES - (PRE-EMPLOYMENT PHYSICAL EXAMS) (continued)

2. When an employee is offered a position which shifts the physical examination required from a Medical Level I to a Medical Level III, the Human Resources Department will make an appointment with the Medical Provider to perform the physical examination and obtain the medical questionnaire.
3. Within 48 hours of examination, the Medical Provider will contact the Human Resources Department with examination findings. The findings will be subsequently reported in writing to the District.
4. If there are no physical and/or health limitations and the alcohol/drug screening is negative, the Human Resources Department clears the candidate for hire or the employee for transfer, files reports, and notifies the individual of the results of said examination.
5. Candidates who test positive for the presence of any illegal drug will be discontinued from consideration for employment. Any candidate's sample that tests positively for the presence of any other drug or inappropriate alcohol levels which would impair the candidate's ability to safely and satisfactorily perform as an employee, will be discontinued from consideration for employment.
6. Should the results of the physical examination reveal findings which would impose limitations and the alcohol/drug screening is negative, the Human Resources Department will ascertain if accommodations for employment are possible.
7. If accommodations are possible, the Human Resources Department notifies the candidate, clears for hire or transfer, and files reports.
8. If accommodations are not possible, the Human Resources Department notifies the candidate who may submit a private doctor's medical report to clarify a medical issue. Any candidate who tests positive for any illegal drug, other drug or alcohol will be given an opportunity to explain the positive test result. These reports must be reviewed with the Human Resources Department and the Medical Provider to ascertain if the candidate can be cleared for hire.

All Personnel

OCCUPATIONAL HEALTH SERVICES - (PRE-EMPLOYMENT PHYSICAL EXAMS) (continued)

9. If the private medical reports cannot refute the Medical Provider's findings or the explanations for a positive alcohol/drug screening are not adequate, the candidate's name will not be cleared for hire or transfer until he or she meets the required standards.

Responsibilities Of The Human Resources Department

1. On an as-needed basis, develop general medical standards for all District positions. Establishment of these standards will result from medical analysis by the Medical Provider to assure that medical standards relate to fitness for the job.
2. Contract with a Medical Provider specializing in occupational health to perform physical examinations and collection of medical questionnaires.
3. Contract with a NIDA certified testing laboratory to perform the alcohol/drug screenings.

Regulation

Approved: 11/13/90

Revised: 09/19/00

CHULA VISTA ELEMENTARY SCHOOL DISTRICT
Chula Vista, California

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Student Services

ITEM TITLE:

First and Second Reading/Possible Revision: Proposed Revisions to Board Policy and Administrative Regulation 5111.1, District Residency

 X Action

 Information

BACKGROUND INFORMATION:

Board Policy (BP) and Administrative Regulation (AR) 5111.1, District Residency, are being revised to align with current State legislation relative to residency requirements for families.

ADDITIONAL DATA:

Tonight, staff will present an overview on the proposed revisions to BP and AR 5111.1.

Copies of the proposed revisions to BP and AR 5111.1 are attached. Additional information is available for review in the office of the Assistant Superintendent of Student Services.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend revision.

Students

DISTRICT RESIDENCY

The Governing Board shall admit only those students who are eligible to attend District schools under state and federal law. Annual verification is required of each student's residency prior to attendance in District schools.

The Governing Board desires to admit all students who reside within district boundaries or who fulfill the district residency requirements through other means as allowed by law. The Superintendent or designee shall develop procedures to facilitate the receipt and verification of students' proof of residency. (Education Code 48204.2)

(cf. 5116 - School Attendance Boundaries)

The Superintendent or designee shall annually notify parents/guardians of all existing attendance options available in the district, including, but not limited to, all options for meeting residency requirements for school attendance. (Education Code 48980)

(cf. 5116.1 - Intradistrict Open Enrollment)

(cf. 5117 - Interdistrict Attendance)

(cf. 5145.6 - Parental Notifications)

The Superintendent or designee shall require parents/guardians to provide documentation of the student's residency upon admission to a district school. A copy of the document or written statement offered as verification of residency shall be maintained in the student's mandatory permanent record. (5 CCR 432)

(cf. 5111 - Admission)

(cf. 5125 - Student Records)

When establishing students' residency for enrollment purposes, the Superintendent or designee shall not inquire into the citizenship or immigration status of students or their family members.

(cf. 5145.13 - Response to Immigration Enforcement)

Students (continued)

DISTRICT RESIDENCY (continued)

A student's enrollment may be denied when the submitted documentation is insufficient to establish district residency. In any such case, the Superintendent or designee shall notify the parent/guardian in writing, including specific reasons for the denial.

Investigation of Residency

When the Superintendent or designee reasonably believes that a student's parent/guardian has provided false or unreliable evidence of residency, he/she may make reasonable efforts to determine that the student meets district residency requirements. An investigation may be initiated when the Superintendent or designee is able to identify specific, articulable facts supporting the belief that the parent/guardian has provided false or unreliable evidence of residency. (Education Code 48204.1, 48204.2)

The Superintendent or designee may assign a trained district employee to conduct the investigation. The investigation may include the examination of records, including public records, and/or interviews of persons who may have knowledge of the student's residency.

If necessary, the Superintendent or designee may employ the services of a private investigator to conduct the investigation. Before hiring a private investigator, the Superintendent or designee shall make other reasonable efforts to determine whether the student resides in the district. (Education Code 48204.2)

The investigation shall not include the surreptitious collection of photographic or videographic images of persons or places subject to the investigation. However, the use of photographic or videographic images is not prohibited if done in open and public view. (Education Code 48204.2)

Any employee or contractor engaged in the investigation shall truthfully identify himself/herself as an investigator to individuals contacted or interviewed during the course of the investigation. (Education Code 48204.2)

Students (continued)

DISTRICT RESIDENCY (continued)

Appeal of Enrollment Denial

If the Superintendent or designee, upon investigation, determines that a student does not meet district residency requirements and denies the student's enrollment in the district, he/she shall provide the student's parent/guardian an opportunity to appeal that determination. (Education Code 48204.2)

The Superintendent or designee shall send the student's parent/guardian written notice specifying the basis for the district's determination. This notice shall also inform the parent/guardian that he/she may, within 10 school days, appeal the decision and provide new evidence of residency.

The burden shall be on the parent/guardian to show why the district's determination to deny enrollment should be overruled. (Education Code 48204.2)

A student who is currently enrolled in the district shall be allowed to remain in attendance at his/her school pending the results of the appeal. A student who is not currently enrolled in the district shall not be permitted to attend any district school unless his/her appeal is successful.

In an appeal to the Superintendent of a determination that district residency requirements were not met, the Superintendent shall review any evidence provided by the parent/guardian or obtained during the district's investigation and shall make a decision within 10 school days of receipt of the parent/guardian's request for the appeal. The Superintendent's decision shall be final.

Enrollment Not Requiring District Residency

When approved by the Board and the appropriate agency, the district may enroll students from other countries who are in the United States on an F-1 visa or are participating in an international exchange program under the sponsorship of a government-approved agency.

Students (continued)

DISTRICT RESIDENCY (continued)

(cf. 5111.2 - Nonresident Foreign Students)

(cf. 6145.6 - International Exchange)

The district may enroll a nonresident student living in an adjoining state or foreign country in accordance with Education Code 48050-48052.

District residency is not required for enrollment in a regional occupational center or program if there are openings in the program or class. (Education Code 52317)

(cf. 6178.2 - Regional Occupational Center/Program)

Legal Reference:

EDUCATION CODE

220 Prohibition of discrimination

234.7 Student protections relating to immigration and citizenship status

35160.5 Intradistrict open enrollment

35351 Assignment of students to particular schools

46600-46611 Interdistrict attendance permits

~~48050-48053 Non-residents~~

48050-48054 Nonresidents

~~48200 School attendance required for resident students~~

48200-48208 Compulsory education law, especially:

48204 Residency requirements

~~48204 Residence compliance defined, as amended by SB592, Chapter 98, Statutes of 1994, effective June 6, 1994~~

48204.1-48204.4 Evidence of residency

48300-48317 Student attendance alternatives, school district of choice program

48350-48361 Open Enrollment Act transfers

48645.5 Former juvenile court school students, enrollment

48852.7 Education of homeless students; immediate enrollment

48853.5 Education of foster youth; immediate enrollment

48980 Notifications at beginning of term

~~4981.2 Homeless children defined~~

48980 52317 Regional occupational program, admission of persons including nonresidents

FAMILY CODE

6550-6552 Caregivers

GOVERNMENT CODE

~~244 Residence defined~~

6205-6210 Confidentiality of residence for victims of domestic violence

Students (continued)

DISTRICT RESIDENCY (continued)

CODE OF FEDERAL REGULATIONS

214.1 Nonimmigrant students

214.3 School approval

214.4 Withdrawal of school approval

218.1 Change of classification for students

CODE OF REGULATIONS, TITLE 5

432(F) (2) Varieties of Pupil Records

432 Retention of student records

UNITED STATES CODE, TITLE 8

1229c Immigration and Nationality Act

UNITED STATES CODE, TITLE 42

11431-11435 McKinney-Vento Homeless Assistance Act

COURT DECISIONS

Katz v. Los Gatos-Saratoga Joint Union High School District, (2004) 117

Cal.App.4th 47

Plyler v. Doe, 457 U.S. 202 (1982)

Management Resources:

CSBA PUBLICATIONS

Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017

Legal Guidance Regarding International Student Exchange Placement Organizations, April 2014

CALIFORNIA ATTORNEY GENERAL'S OFFICE PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018

U.S. DEPARTMENT OF JUSTICE CIVIL RIGHTS DIVISION AND U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS JOINT PUBLICATIONS

Dear Colleague Letter: School Enrollment Procedures, May 8, 2014

Fact Sheet: Information on the Rights of All Children to Enroll in School, May 8, 2014

Information on the Rights of All Children to Enroll in School: Questions and Answers for States, School Districts and Parents, May 8, 2014

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Office of the Attorney General: <http://oag.ca.gov>

California Secretary of State, Safe at Home Program:

<http://www.sos.ca.gov/safeathome>

U.S. Department of Education, Office for Civil Rights: <http://www2.ed.gov/ocr>

U.S. Department of Justice: <http://www.justice.gov>

Policy
Adopted: 11/13/90
Reviewed: 08/15/95
Reviewed: XX/XX/XX

CHULA VISTA ELEMENTARY SCHOOL DISTRICT
Chula Vista, California

Students

DISTRICT RESIDENCY

~~Prior to admission, and annually thereafter, students enrolling in a school within the District must provide proof of residency.~~

Criteria for

~~(cf. 5111 - Admission)~~Residency)

~~Proof of residency can be based on any one accepted document as listed on the Verification of Residency form that contains parent/guardian/caregiver name and address. Education Code 48050 and 48051 require districts to charge tuition for all students who commute from an adjacent foreign country. Immigrant children shall not be denied admission on the basis of citizenship or legal resident status.~~

~~A student may establish~~shall be deemed to have complied with district residency by documenting that requirements for enrollment in a district school if he/she lives with a~~meets any of the following criteria:~~

1. The student's parent/guardian resides within the District; that he/she district boundaries. (Education Code 48200)

2. The student is an emancipated minor living in the District; that he/she is placed within district boundaries in the court-appointed care of a regularly established licensed children's institution, a licensed foster home, or a family home, pursuant to a court-ordered commitment or children's institution within the District; or that he/she lives full time (seven days per week) in the home of a care-giving adult within the District.placement. (Education Code 48204, amended by SB 592, Ch. 98, Statutes of 1994)

3. The student is admitted through an interdistrict attendance option. (Education Code 46600, 48204, 48301, 48356)

(cf. 5117 - Interdistrict Attendance)

(cf. ~~5111.11 - Residency of~~ 5118 - Open Enrollment Act Transfers)

4. The student is an emancipated minor

Students with Caregiver)

~~(cf. 5111.12 - Residency Based on Parent/Guardian Employment)~~

~~(cf. 5111.13 - Residency for Homeless Children)~~

Students

DISTRICT RESIDENCY (continued)

~~At the time of admission, and annually thereafter, a copy of current residency documentation shall be retained. (Code of Regulations, Title 5, Section 432)~~

~~A student not residing within the District shall be deemed a District resident if the district boundaries. (Education Code 48204)~~

5. The student lives with a caregiving adult within district boundaries and the caregiving adult submits an affidavit to that effect. (Education Code 48204)

6. The student resides in a state hospital located within district boundaries. (Education Code 48204)

7. The student is confined to a District area hospital or other residential care health facility within district boundaries for treatment of a temporary disability. (Education Code 48206.3-48208, 48204, 48207)

(cf. 6183 - Home and Hospital Instruction)

~~When school and/or District staff has information that a parent may have provided false or unreliable evidence of residency (such as returned mail, anonymous phone calls from the community, inconsistent information by family members, irregular attendance, parent unresponsive to school communications, multiple families in one dwelling, etc.), further investigation by the school and/or district may be initiated. School/District staff may use a variety of means to verify residency, including but not limited to:~~

Students

investigation by the school and/or district may be initiated. School/District staff may use a variety of means to verify residency, including but not limited to:

1. Requesting additional documentation from parent/guardian.

2. Conducting a physical inspection in the form of an unannounced home visit with CVESD staff identification clearly visible.

Students

DISTRICT RESIDENCY (continued)

~~The District will not be employing the services of a private investigator.~~

~~There will be no “surreptitious photographing or video recording” of person(s) or places subject to investigation. Any technology used to gain information for a residency investigation will be used in open and public view.~~

~~If the residency is deemed to be false, the parent/guardian may appeal in writing to an Executive Director for review. The appealing party will have the responsibility to provide proof to the District as to why the outcome of the investigation should be overruled.~~

Legal Reference:

EDUCATION CODE

35351 Assignment of students to particular schools

48050-48053 Nonresidents

48200-48204 Persons included (compulsory education law inclusive)

48206.3-48208.8. The student's parent/guardian resides outside district boundaries but is employed within district boundaries and lives with the student at the place of employment for a minimum of three days during the school week. (Education Code 48204)

~~Students with temporary disability~~

~~48980 Notification of parent or guardian~~

~~52317 Admission of persons including nonresidents to attendance area~~

Legal Reference:

FAMILY CODE

6550-6552 Caregivers

CODE OF REGULATIONS, TITLE 5

432 Varieties of student records

CODE OF REGULATIONS, TITLE 22

87001 Definitions

Management Resources:

CDE LEGAL ADVISORIES

1115.88 Application of residency requirement for homeless children and youth, LO:5-88

Students

DISTRICT RESIDENCY (continued)

9. The student's parent/guardian, while on active military duty pursuant to an official military order, is transferred or is pending transfer to a military installation within the state. (Education Code 48204.3)

(cf. 6173.2 - Education of Children of Military Families)

10. The student's parent/guardian was a resident of California who departed the state against his/her will due to a transfer by a government agency that had custody of the parent/guardian, a lawful order from a court or government agency authorizing his/her removal, or removal or departure pursuant to the federal Immigration and Nationality Act, and the student lived in California immediately before moving out of state as a result of his/her parent/guardian's departure. (Education Code 48204.4)

(cf. 5145.13 - Response to Immigration Enforcement)

Residency Based on Parent/Guardian Employment (Allen Bill Transfers)

District residency status may be granted to a student if at least one of his/her parents/guardians is physically employed within district boundaries for a minimum of 10 hours during the school week. No student seeking residency on this basis shall be denied enrollment based on race, ethnicity, sex, parental income, scholastic achievement, or any of the individual characteristics set forth in Education Code 220. However, the Superintendent or designee may deny enrollment into the district if any of the following circumstances is present: (Education Code 48204)

1. The additional cost of educating the student would exceed the amount of additional state aid received as a result of the transfer.

2. Enrollment of the student would adversely affect the district's court-ordered or voluntary desegregation plan as determined by the Governing Board.

Students

DISTRICT RESIDENCY (continued)

3. Other circumstances exist that are not arbitrary. Such circumstances may include, but are not limited to, overcrowding of school facilities at the relevant grade level.

Once a student establishes residency on this basis, he/she shall not be required to reapply for enrollment in subsequent years. The student may continue to attend school in the district through the highest grade level offered by the district if the parent/guardian so chooses and if at least one parent/guardian of the student continues to be physically employed by an employer situated within district boundaries, subject to the circumstances in items #1-3 above, except that the student shall be allowed to continue to attend school in the district even if the school subsequently becomes overcrowded at the relevant grade level. (Education Code 48204)

The Superintendent or designee may deny a transfer out of the district by a student whose parent/guardian is employed within the boundaries of another district if the difference between the number of students entering and exiting the district on the basis of parent/guardian employment exceeds the limits prescribed in Education Code 48204. (Education Code 48204)

Proof of Residency

The district shall not solicit or collect information or documents regarding the citizenship or immigration status of students or their family members for the purpose of determining residency within the district. (Education Code 234.7)

Evidence of residency may be established by documentation showing the name and address of the parent/guardian within the district, including, but not limited to, any of the following: (Education Code 48204.1)

1. Property tax payment receipts
2. Rental property contract, lease, or payment receipts
3. Utility service contract, statement, or payment receipts
4. Pay stubs
5. Voter registration

Students

DISTRICT RESIDENCY (continued)

6. Correspondence from a government agency
7. Declaration of residency executed by the student's parent/guardian
8. If the student is an unaccompanied youth as defined in 42 USC 11434a(6), a declaration of residency executed by the student
9. If the student is residing in the home of a caregiving adult within district boundaries, an affidavit executed by the caregiving adult in accordance with Family Code 6552. (Ed. Code 48204.)

(cf. 5141 - Health Care and Emergencies)

A Reviewed: 03/09/16 — Chula Vista, California parent/guardian seeking residency status on the basis of his/her employment within district boundaries shall submit proof of the employment which may include, but not be limited to, a paycheck stub or letter from his/her employer listing a physical address within district boundaries. Such evidence shall also indicate the number of hours or days per school week that the parent/guardian is employed at that location.

A parent/guardian who is transferred or pending transfer into a military installation within the state shall provide proof of residence in the district within 10 days after the published arrival date provided on official documentation. For this purpose, he/she may use as his/her address a temporary on-base billeting facility, a purchased or leased home or apartment, or federal government or public-private venture off-base military housing. (Education Code 48204.3)

A student whose parent/guardian's departure from the state occurred against his/her will pursuant to item #10 in the section "Criteria for Residency" above shall be in compliance with district residency requirements if he/she provides official documentation of the parent/guardian's departure and evidence demonstrating that the student was enrolled in a public school in California immediately before moving outside the state. (Education Code 48204.4)

Any homeless or foster youth or student who has had contact with the juvenile justice system shall be immediately enrolled in school even if he/she is unable to provide proof of residency. (Education Code 48645.5, 48852.7, 48853.5; 42 USC 11432)

Students

DISTRICT RESIDENCY (continued)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6173.3 - Education for Juvenile Court School Students)

Safe at Home/Confidential Address Program

When a student or parent/guardian participating in the Safe at Home program requests that the district use the substitute address designated by the Secretary of State, the Superintendent or designee may request the actual residence address for the purpose of establishing residency within district boundaries but shall use the substitute address for all future communications and correspondence and shall not include the actual address in the student's file or any other public record. (Government Code 6206, 6207)

(cf. 3580 - District Records)

Regulation

Reviewed: 07/20/95

Reviewed: 11/16/04

Reviewed: 01/17/12

Reviewed: 07/09/16

Reviewed: XX/XX/XX

CHULA VISTA ELEMENTARY SCHOOL DISTRICT
Chula Vista, California

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

ITEM TITLE:

Report Calendar to Board of Education

 Action

 X **Information**

BACKGROUND INFORMATION:

<u>TOPIC</u>	<u>REPORT BY</u>	<u>TENTATIVE DATE</u>
Report on Site Social Workers and Counselor Support Efforts	Instructional Services	September 2023
Report on District Impact Teacher Support Efforts	Instructional Services	October 2023
Report on Parent Implementation Program (PIP)	Instructional Services	November 2023
Report on Single Plan for Student Achievement (SPSA)	Instructional Services	November 2023
Report on Safety Plan Approvals	Instructional Services	November 2023

ADDITIONAL DATA:

None.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

This is an information item.